



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
January 11, 2016

The Alabama Board of Electrical Contractors met on Monday, January 11, 2016, at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. Those members in attendance were as follows: Mr. Mark Lamborne (Vice Chair), Mr. Chuck Turner, Mr. Richard Meadows, Mr. Bruce Taylor, and Mr. Mike Custred. Members not in attendance were Mr. Jay Stutts, Mr. Gary Reaves, Mr. Ron Weaver, and Mr. Jeremy Vinson. Also in attendance were Mr. Keith Warren (Executive Director), Ms. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director and recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Lamborne, Board Vice Chair, and a quorum was present to conduct business. The regularly scheduled meeting was advertised on the Board's web site, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.state.al.us, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the November 2, 2015 regularly scheduled meeting were presented for approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Turner made a motion to approve the September minutes as presented. The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included a detailed financial report of expenditures and revenue as of December 31, 2015 (report filed for viewing in the Board's official Book of Minutes). Mr. Warren reported on the number of active and inactive licensees, along with the number of complaints received in FY 2015, as well as the number received to-date in FY 2016. Mr. Turner made a motion to accept the financial report as presented. The motion was seconded by Mr. Custred and unanimously approved by the Board.

Ms. Coody presented the General Counsel Report. She reported that all of FY 2015 complaint cases had been closed and the FY 2016 cases are being worked on, having closed 11 of 13 cases received to-date.

Mr. Warren reported that he had been working the Alabama Reference Services regarding the Board's proposed legislation regarding Provisional licenses.

Mr. Warren also reported that the Board's newsletter would be distributed by email to licensees who have submitted an email address and future newsletters would be issued through a newly created portal by ISD. He reported that plans continue for developing online interactive accounts

for licensees and a licensee may call or email the staff to inquire about the number of CE hours on file to renew their license.

The Board discussed revising the current Continuing Education rule to require a deadline to submit CE hours prior to renewing an Electrical Contractors (EC) license. Mr. Barrows explained the difficulty in processing CE hours on or near the license renewal date. He recommended that a specific number of days be established to submit CE hours prior to the expiration date of the EC license. He explained that this would allow sufficient time for CE hours to be uploaded to the Board's website to allow licensees to renew online. Mr. Lamborne asked Ms. Coody to prepare a draft of a proposed rule for the Board consideration at the next meeting.

Mr. Lamborne called a 15 minute break at 10:31 a.m.
The meeting was reconvened by Mr. Lamborne at 10:45 a.m.

Mr. Turner made the motion to approve the Reciprocity applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Custred and unanimously approved by the Board.

Mr. Taylor made a motion to approve the Journeyman applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Mr. Meadows made a motion to approve the Electrical Contractor applications for examination as presented, based on one Board member's review (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Turner and unanimously approved by the Board.

The Board discussed a recent letter issued by the Alabama Home Builders Licensure Board (AHBLB) that mentioned a conversation with Mr. Warren. Mr. Warren explained the circumstances for the conversation with AHBLB and it was the consensus of the Board that a licensed Electrical Contractor is required for moving and installing electrical plugs on a remodeling job and the Board's rules should be followed.

The next regularly scheduled meeting of the Board is scheduled March 7, 2016 at 10:00 a.m.

There was no further business of the Board and Mr. Lamborne adjourned the meeting at 11:06 a.m.

Respectfully submitted



Mark Lamborne
Vice Chair



Keith E. Warren
Executive Director

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