



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
September 18, 2017

The Alabama Board of Electrical Contractors met on Monday, September 18, 2017, at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. Those members in attendance were as follows: Mr. Jay Stutts (Board Chair), Mr. Mike Custred (Vice Chair), Mr. Bruce Taylor (member), Mr. Richard Meadows (member), Mr. Terry Wallace (member) and Mr. Mark Lamborne (member). Board members not in attendance were Mr. Chuck Turner, Mr. Ron Weaver and Mr. Gary Reaves. Also in attendance were Mr. Keith Warren (Executive Director), Ms. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director, and serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Stutts, Board Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's website, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the July 10, 2017 regularly scheduled meeting were presented by Mr. Stutts for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Lamborne made a motion to approve the July minutes as presented. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

The minutes from the August 23, 2017 called meeting were presented by Mr. Stutts for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Lamborne made a motion to approve the August minutes as presented. The motion was seconded by Mr. Custred and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included financial activities as of August 31, 2017, along with current number of licensees and number of complaints received in FY 2017 (report filed for viewing in the Board's official Book of Minutes). He also presented the Administrator's report on daily activities performed by the staff, since the last Board meeting, in processing applications and providing services for the licensees.

Mr. Warren reminded the Board members, who were eligible to serve another term, to submit to him a letter addressed to the Governor indicating their interest in serving another term, along with a copy of their resume.

Mr. Warren indicated that he had received a \$6,000 quote to modify the licensee database to register licensees who had multiple companies that they served as electrical contractor. Ms. Coody, Board General Counsel, commented on the Board's rules for licensing.

Mr. Warren also reported that he had met with Mr. Henry Sorensen, President of PROV, and discussed with him concerns of the Board.

Mr. Wallace made a motion to accept the financial report as presented. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Ms. Coody presented the General Counsel report which include 15 complaint cases:

- 2017-045 and 2017-046: Mr. Lamborne made the motion to consolidate the discipline and action on case 2017-045 and 2017-046 and to offer to the licensee a settlement, with \$1000 civil penalty, and if the settlement is not accepted, an Administrative hearing be scheduled in this matter. The motion was seconded by Mr. Custred and unanimously approved by the Board.

Mr. Lamborne made a motion to issue a cease and desist letter to the unlicensed individual involved in cases 2017-045 for performing electrical contracting work without a license, along with a cease and desist letter to the Provisional licensee in these cases for operating outside of their licensed jurisdiction. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

- 2017-053: Mr. Meadows made a motion to issue a cease and desist letter to the two (2) unlicensed brothers in this case for performing electrical contracting work without a license, with notification to the local city Building official of the Board's action. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.
- 2017-054: Mr. Lamborne made a motion to issue a cease and desist letter to the unlicensed individual for advertising and performing electrical work without a license. The motion was seconded by Mr. Wallace and unanimously approved by the Board.
- 2017-055: Mr. Wallace made a motion to issue a cease and desist letter to the unlicensed individual for performing electrical work without a license. The motion was seconded by Mr. Taylor and unanimously approved by the Board.
- 2017-056: Mr. Lamborne made a motion to issue a cease and desist letter to the unlicensed individual for performing electrical contracting work without a license. The motion was seconded by Mr. Custred and unanimously approved by the Board.
- 2017-057: Mr. Wallace made a motion to issue a cease and desist letter to the unlicensed individual for practicing electrical contracting work without a license. The motion was seconded by Mr. Custred and unanimously approved by the Board.
- 2017-058: Mr. Wallace made a motion to issue a cease and desist letter to the unlicensed individual for performing electrical contracting work without a license from the Board. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

- 2017-059: Mr. Lamborne made a motion to issue a cease and desist letter to the unlicensed individual for advertising and performing electrical work without a license. The motion was seconded by Mr. Taylor and unanimously approved by the Board.
- 2017-060: Mr. Lamborne made a motion to issue a cease and desist letter to the unlicensed individual for practicing electrical contracting work without a license. The motion was seconded by Mr. Taylor and unanimously approved by the Board.
- 2017-061: Mr. Lamborne made a motion to notify the complainant that the case was closed due to criminal prosecution in this matter. The motion was seconded Mr. Taylor and unanimously approved by the Board.
- 2017-062: Mr. Lamborne made a motion to issue a cease and desist letter to the unlicensed individual for performing electrical contracting work without a license. The motion was seconded by Mr. Taylor and unanimously approved by the Board.
- 2017-063: Mr. Lamborne made a motion to issue a cease and desist letter to the Provisional licensee for performing electrical contracting work outside their licensed jurisdiction. The motion was seconded by Mr. Custred and unanimously approved by the Board.
- 2017-065 and 2017-066: Two complaints were filed regarding one respondent. Mr. Wallace made a motion to issue a cease and desist letter to the unlicensed individual for practicing electrical contracting work without a license. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Warren reported that he had received a request from an electrical instructor at a college to become licensed having taken the Block exam offered through the City of Montgomery. The Board discussed the length of time that had passed since the examination was taken and the Board unanimously concurred that the time period to apply for an examination waiver had passed and he was not eligible for licensing by waiver.

Mr. Stutts reported that the annual renewal of the Administrative Services Contract was due to expire November 15, 2017. The Board discussed the contract renewal and indicated that Warren and Company had accomplished everything that the Board had directed, and moving forward, a full-time investigator for the Board was wanted to conduct more educational programs. Mr. Wallace made a motion to approve the annual renewal of the Administrative Services Contract with Warren and Company. The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Mr. Barrows, Board Administrator, presented applications for the Board's approval. Mr. Wallace made a motion to approve the CE Provider applications as presented. The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Mr. Lamborne made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Taylor made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Warren distributed printed information about NASCLA examination program for the Board's consideration.

Mr. Warren also reminded the Board members about the Board training sponsored by the Alabama Association of Regulatory Boards scheduled October 24, 2017.

Mr. Stutts inquired about the Board's interest in requiring electrical contractor's license number on service vehicles. Mr. Warren indicated that he and the Board's General Counsel would review what other Boards required and present information and examples to the Board for further consideration.


The next regularly scheduled meeting of the Board is scheduled November 13, 2017 at 10:00 a.m.

There was no further business of the Board, Mr. Stutts adjourned the meeting at 12:14 p.m.

Respectfully submitted,



Jesse P. Stutts, III
Board Chair



Keith E. Warren
Executive Director

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