



State of Alabama  
**The Alabama Board of Electrical Contractors**

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**MINUTES**  
**Board Meeting**  
**May 21, 2018**

The Alabama Board of Electrical Contractors met on Monday, May 21, 2018 at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. Those members in attendance were as follows: Mr. Jay Stutts (Board Chair), Mr. Mike Custred (Vice Chair), Mr. Bruce Taylor (member), Mr. Richard Meadows (member), Mr. Mark Lamborne (member), Mr. Terry Wallace (member), Mr. Mac McCreless (member), Mr. Fred Moore (member), and Mr. Johnny Grimes (member). Also in attendance were Mr. Keith Warren (Executive Director), Mrs. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director, and serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Stutts, Board Chair, and a quorum was present to conduct business. The rescheduled meeting was advertised on the Board's website, [www.aecb.alabama.gov](http://www.aecb.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the March 12, 2018 Board meeting were presented by Mr. Stutts for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Custred made a motion to approve the March minutes as presented. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included financial activities for the period ending March 31, 2018 and reviewed the line item expenses. Also included in his report were the current number of licensees, along with the number of complaints received in FY 2017 and FY 2018 (report filed for viewing in the Board's official Book of Minutes).

Mr. Warren presented the Administrator's report that listed daily activities performed by the staff since the last Board meeting.

Mr. Warren reported that a new resource manual would be prepared for each member concerning Board orientation topics such as Alabama Ethics Commission and the annual filing of Statement of Economic Income, Expense Reports and reimbursement procedures, Board statute and rules, risk management, etc.

He reported that IAEI had indicated interest in partnering with the Board's or the Board's sponsorship of continuing education programs presented by IAEI.

He announced that the next annual NASCLA meeting would be held in Nashville on August 27-30, 2018. Mr. Warren asked to be notified about the members interest to attend this meeting. Mr. Meadows and Mr. Custred indicated that they were interested in attending and Mr. Warren stated that additional information would be sent to them.

Mr. Warren commented on recent news articles concerning the deregulation of boards and a comment made at a recent Sunset Committee meeting about having a list of Boards to sunset. The Board supported the opposition of deregulating licensure boards.

He also reported on the recent law authorizing the licensure of a military spouse without assessing a licensing fee and issuing temporary licenses. He stated that the Alabama Association of Regulatory Boards would be working on drafting a rule by January 2019 on behalf of licensure Boards.

Mrs. Coody presented the General Counsel report and she indicated the current number of complaints received this fiscal year was high in comparison to other years. She reported that cases were being closed in accordance with the Board's directive to immediate issue a cease and desist letter based on a signed statement from the Respondent admitting to violations.

In the matter of complaint case 2018-029, Mr. Wallace made a motion that a cease and desist letter be issued to the journeyman and electrical contractor in the case for performing work under the electrical contractor's license while the contractor was out of the country. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Ms. Coody also updated the Board on the civil injunction that had been filed in Jefferson County concerning a complaint case and indicated that the Respondent had signed a joint agreement, which would prevent cost for a hearing, and he had agreed to not provide electrical services without a license.

Mr. Warren reported that he and the Board's General Counsel had reviewed the Board rules that had been in effect prior to July 1, 2013 and no anti-trade issues were found. Mr. Wallace made a motion to certify the Board's rules based on the recommendation of the Executive Director. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Stutts announced that the election of Board officers was due. Ms. Coody reviewed the Board Rule about the election process. Mr. Wallace nominated Mr. Custred as Board Chair. The nomination was seconded by Mr. Taylor. There were no further nominations from the floor and Mr. Custred was unanimously elected as Board Chair.

Following discussion of the Board Vice Chair position, Mr. Lamborne volunteered to serve in the position of Vice Chair. There were no nominations from the floor and Mr. Lamborne was unanimously elected as Board Vice Chair.

Mr. Barrows presented applications for the Board's approval. Mr. Taylor made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Custred and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Journeyman Electrician applications for examination as presented by Mr. Barrows (a list available for viewing in the Board's official

Book of Minutes). The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Custred made a motion to approve the Electrical Contractor applications for examination as presented by Mr. Barrows (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

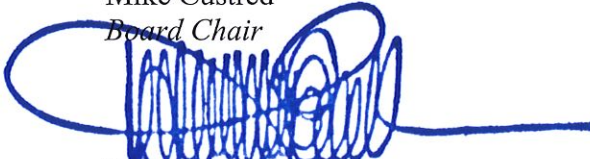
Mr. Stutts announced that the next regularly scheduled meeting of the Board was scheduled July 9, 2018 at 10:00 a.m.

There was no further business of the Board, and Mr. Stutts adjourned the meeting at 10:50 a.m.

Respectfully submitted,



Mike Custred  
*Board Chair*



Keith E. Warren  
*Executive Director*

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