



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
January 14, 2013

The Alabama Board of Electrical Contractors met on Monday, January 14, 2014, at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. Those members in attendance were as follows: Mr. Albert Hensley, Chair, Mr. Carmon Colvin (Vice Chair), Mr. Ronald Weaver, Mr. Robert Lamborne, Mr. Terry Wallace, and Donald R. (Donny) Cook. Member not in attendance were Mr. Charles (Chuck) Turner, Mr. Jay Stutts and Mr. Bruce Taylor. Also in attendance were Mr. Keith E. Warren (Executive Director), Ms. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator), and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present to conduct business.

The meeting was called to order at 10:11a.m. The regularly scheduled meeting was advertised on the Board's web site, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.state.al.us, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the December 3, 2012, regular meeting were presented for approval. Ms. Coody suggested changes on page 2 of the December minutes, to clarify the motion to adopt the proposed CE Rule. Mr. Lamborne made a motion to approve the minutes as amended. The motion was seconded by Mr. Weaver and unanimously approved by the Board.

Mr. Warren presented to the Board the Executive Director's Report and financial information, as of January 14, 2013, to include information on the number of active and inactive licensees (copy of Report available for viewing in the Board's official Book of Minutes). Mr. Cook made a motion to approve the Executive Director report as presented. The motion was seconded by Mr. Colvin and unanimously approved by the Board.

Mr. Warren presented the PROV report on the number of candidates taking the examinations during the last quarter of 2012.

Mr. Warren reported that a group of waiver applications had been received that included verification of examination by a municipality for a type exam that did not exist in that period of time. These applications were returned to the applicant. Mr. Warren reported that he had not yet been contacted by the municipality verifying the examinations.

Mr. Warren reported that the Legal Services Contract with Ms. Coody will expire in February. He recommended an increase in the hourly rate, normal for legal services, with no change from the previous contract regarding maximum dollars allowed for these contracted services. Mr. Cook made a motion to approve the Legal Services contract with Ms. Hendon Coody, for two years effective March 1, 2013 at a rate of \$150 per hour. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Warren presented two CE Provider applications for the Board's approval. He indicated that the application form and Rules had been posted to the Board's website. The Board agreed that the applications process allowed approval of Providers, not individual instructors and access numbers for auditing purposes would be obtained after the Provider was approved by the Board. Mr. Colvin made a motion to approve the CE Provider applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Wallace made a motion to approve the Electrical Contractor Reciprocal applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Barrows reported that two Journeyman Electrician applicants reported having criminal histories. It was the consensus of the Board to defer consideration for licensing and to request an interview with these applicants to obtain additional information regarding the nature of their criminal history in relation to licensing through the Board.

The Board reviewed applications for Journeyman Electricians and agreed to defer consideration of one applicant and to contact them to obtain additional information regarding the number of hours worked. Mr. Colvin made a motion to approve the Journeyman Electrician applications for examination (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Colvin made a motion to approve the Electrical Contractor applications for examination (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Warren reported that the significant issue of paid travel cited in the audit by the Examiners of Public Accounts was due to an error in reporting Board attendance at meetings and claiming mileage. He indicated that procedures are in place to prevent this error from occurring in the future.

The Board agreed that proposed changes in legislation should include deleting the testing requirement for Provisional licensees.

Mr. Warren explained that licensees are required to obtain, before December 30, 2014, fourteen (14) continuing education hours prior to their license renewal in 2015. The Board discussed implementing a process to document CE hours when renewing licenses on-line.

The next regularly scheduled meeting of the Board is February 4, 2013 at 10:00 a.m.

There was no further business of the Board, and Mr. Colvin made a motion to adjourn the meeting. The motion was seconded by Mr. Lamborne and unanimously approved by the Board. Mr. Hensley adjourned the meeting at 11:25 a.m.

Respectfully submitted,



Albert Hensley

Chair



Keith E. Warren
Executive Director