



State of Alabama

Electrical Contractors Board

610 S. McDonough Street
Montgomery, Alabama 36104
(334) 269-9990
Fax (334) 263-6115

MINUTES Board Meeting Monday, May 5, 2008

The Alabama Board of Electrical Contractors met on Monday, May 5, 2008, at the Board Office in Montgomery, Alabama in order to conduct business.

The meeting was called to order at 10:00 a.m. and the following members were in attendance: Mr. Kirk Patterson (Chair), Mr. Al Crosby (Vice-Chair), Mr. Mark Lamborne, Mr. Charles Hunn, Mr. Britt McCormick, Mr. Frank Mastin, and Mr. Danny Perry. Also in attendance were Ms. Mary Windom (Board Counsel), Mr. Keith Warren (Executive Secretary) and Mr. Randy Barrows (Executive Assistant). Those members not in attendance were: Mr. Donnie Cook and Mr. Ralph Hewes (resigned). A quorum was present to conduct business.

The meeting was advertised on the Board's web site and on the Secretary of State's web site in compliance with the Alabama Open Meetings Act.

Travel Vouchers were signed and submitted to Mr. Barrows.

The minutes from the February 4, 2008 meeting were presented for approval. Mr. Lamborne made a motion to approve the minutes as presented. The motion was seconded by Mr. Hunn and unanimously approved by the Board.

Mr. Warren presented the Executive Secretary report. Mr. Warren reported that there were 1608 licensed electrical contractors and 341 licensed journeymen electricians. Mr. Warren also presented a detailed list of all payment vouchers and deposit receipts beginning October 1, 2007 through April 30, 2008. Mr. Lamborne made a motion to approve the financial report. The motion was seconded by Mr. Perry and unanimously approved by the Board.

Mr. Warren requested approval for Out-Of-State Travel to the NASCLA Executive Committee Meeting in Phoenix, Arizona, for June 22 – 26, 2008. The Board will not be responsible for the expense of this trip. NASCLA will reimburse Mr. Warren for expenses incurred for this trip. Mr. Lamborne made a motion to approve this Out-Of-State Travel request. The motion was seconded by Mr. Perry and unanimously approved by the Board.

Mr. Warren presented the changes to the rules and regulations that were advertised in the *Alabama Administrative Monthly*, Volume XXVI, Issue No. 2, dated February 29,

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2008. Mr. Warren presented the Board with the written comments received regarding these rules. After review of the comments and discussion from the Board, Mr. Lamborne made a motion to adopt Rule 303-X-2-.02 as is without any corrections or amendments. The motion was seconded by Mr. Hunn and unanimously approved by the Board. Mr. Hunn made a motion to adopt Rule 303-X-2-.05 with adding an effective date of January 1, 2009. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Warren presented an Invitation to Bid draft document for the Board to review. The current contract with PSI will expire in the fall and needs to be re-bid. After review and discussion, Mr. Lamborne made a motion to approve the Invitation to Bid as presented and requested it be sent to the Department of Finance, Purchasing Division to be bid. The motion was seconded by Mr. Perry and unanimously approved by the Board.

Mr. Warren presented the Board with the renewal option for the Administrative Services provided by Warren & Company, Inc. The contract language states that it is renewable each year however; the Board did not formally renew the contract at its November 2007 meeting. Mr. Warren also spoke with the Purchasing Division and they are changing the rules for renewal of these contracts. In addition to the renewal document currently utilized by the Purchasing Division, a letter from the Chair of each Board stating that the Board met and voted to renew the contract on an annual basis. With this stated, Mr. Lamborne made a motion to renew the contract (4008957) from November 2007 until November 2008. The motion was seconded by Mr. Hunn and unanimously approved by the Board.

The Board conducted the application review. Mr. Lamborne made a motion to approve the applications (list attached). The motion was seconded by Mr. McCormick and unanimously approved by the Board.


The next meeting of the Board will be August 4, 2008, beginning at 10:00 a.m. located at the Board Office, 610 S. McDonough Street, Montgomery, Alabama.

There being no further business, Mr. Lamborne made a motion to adjourn the meeting at 11:46 a.m. The motion was seconded by Mr. Crosby and unanimously approved by the Board.

Respectfully Submitted,



Kirk A. Patterson
Chair



Keith E. Warren
Executive Secretary