



State of Alabama
Electrical Contractors Board

610 S. McDonough Street
Montgomery, Alabama 36104
(334) 269-9990
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MINUTES
Board Meeting
Monday, November 17, 2008

The Alabama Board of Electrical Contractors met on Monday, August 17, 2008, at the Board Office in Montgomery, Alabama in order to conduct business.

The meeting was called to order at 10:15 a.m. and the following members were in attendance: Mr. Kirk Patterson (Chair), Mr. Mark Lamborne, Mr. Charles Hunn, Mr. Donny Cook, and Mr. Frank Mastin. Also in attendance were Mr. Keith E. Warren (Executive Secretary), Mrs. Mary B. Windom (Board Counsel) and Mr. Randy Barrows (Executive Assistant). Those members not in attendance were: Mr. Danny Perry, Mr. Al Crosby and Mr. Britt McCormick. A quorum was present to conduct business.

The meeting was advertised on the Board's web site, www.aecb.alabama.gov, and on the Secretary of State's web site, www.sos.alabama.gov, in compliance with the Alabama Open Meetings Act.

Travel Vouchers were signed and submitted to Mr. Barrows. Mr. Lamborne made a motion to approve the travel vouchers as submitted. The motion was seconded by Mr. Cook and unanimously approved by the Board.

The minutes of the August 4, 2008 and the August 19, 2008 meetings were presented for approval. Mr. Lamborne made a motion to approve both sets of minutes as presented. The motion was seconded by Mr. Cook and unanimously approved by the Board.

Mr. Warren presented a Financial Report for the 2008 Fiscal Year along with a detailed list of all payment vouchers and deposit receipts. Mr. Warren gave an overview of accounting codes from the Department of Finance, along with a report generated from the Comptroller's Office showing detailed expenses of each object and sub-object codes. After discussion, Mr. Lamborne made a motion to approve the financial report as presented. The motion was seconded by Mr. Cook and unanimously approved by the Board.

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Mr. Warren requested approval for Out-Of-State Travel to the NASCLA Executive Committee and Fiscal Responsibility Committee meetings in Las Vegas, Nevada, for December 5 – 7, 2008. Mr. Warren informed the Board that all expenses for this travel will be paid by NASCLA and will not be expended to the Board. Mr. Cook made a motion to approve Mr. Warren to attend these meetings in Las Vegas Nevada. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Hunn wanted to discuss bid specifications from a bid from the Department of Transportation requiring journeyman electricians to hold an IMSA Level 1 Certification for high voltage lighting work. After discussion, it was agreed that the Department of Transportation could request this certification in a public bid.

The Board reviewed a draft of the new electrical contract application. Mr. Warren noted some changes and will present another draft via email. The application will be on the agenda for the February meeting.

The Board reviewed the Candidate Information Bulletin from the new examination vendor, PROV. This bulletin will be posted on the Board's web site and will also be mailed to candidates approved at this meeting.

Mr. Warren presented the recent Legal Compliance Audit conducted by the Examiners of Public Accounts.

Mr. Warren presented a renewal for the administrative services contract to be renewed for an additional year. Mr. Hunn made a motion to renew this contract for one additional year. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Warren presented the legislation from last year for the Board to review. The Board did decide to add journeyman electrician to the examination waiver section of the proposed legislation.

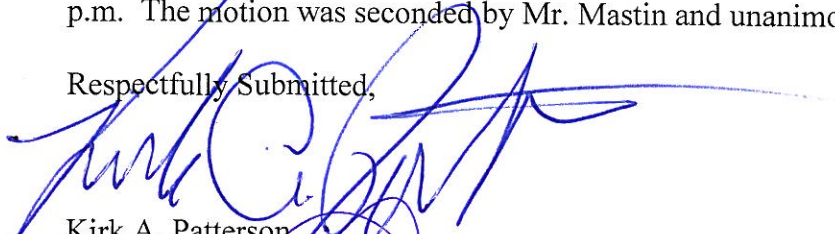
The Board conducted the application review. Mr. Lamborne made a motion to approve the applications (list attached). The motion was seconded by Mr. Hunn and unanimously approved by the Board.

Mr. Warren presented the 2009 Calendar of meeting dates as well as application deadlines. Mr. Lamborne made a motion to approve the 2009 Calendar as presented. The motion was seconded by Mr. Hunn and unanimously approved by the Board.

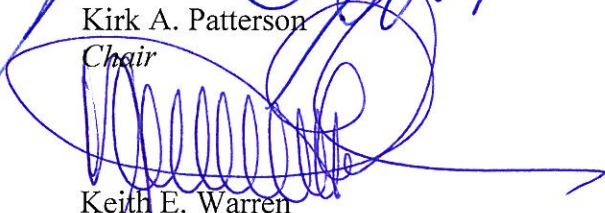
The next meeting of the Board is scheduled for February 2, 2009, beginning at 10:00 a.m. and will be located at the Board Office, 610 S. McDonough Street, Montgomery, Alabama.

There being no further business, Mr. Cook made a motion to adjourn the meeting at 1:30 p.m. The motion was seconded by Mr. Mastin and unanimously approved by the Board.

Respectfully Submitted,



Kirk A. Patterson
Chair



Keith E. Warren
Executive Secretary