



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
March 12, 2018

The Alabama Board of Electrical Contractors met on Monday, March 12, 2018 at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. Those members in attendance were as follows: Mr. Jay Stutts (Board Chair), Mr. Mike Custred (Vice Chair), Mr. Bruce Taylor (member), Mr. Richard Meadows (member), Mr. Mark Lamborne (member), Mr. Mac McCreless (member), Mr. Fred Moore (member), Mr. Johnny Grimes (member) and Mr. Terry Wallace (member). Also in attendance were Mr. Keith Warren (Executive Director), Mrs. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director, and serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Stutts, Board Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's website, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the January 29, 2018 rescheduled Board meeting were presented by Mr. Stutts for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Lamborne made a motion to approve the January minutes as presented. The motion was seconded by Mr. Grimes and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included financial activities for the period ending February 28, 2018, and reviewed the line item expense. Also included in his report were the current number of licensees, along with the number of complaints received in FY 2017 and FY 2018 (report filed for viewing in the Board's official Book of Minutes).

Mr. Warren presented the Administrator's report that listed daily activities performed by the staff, since the last Board meeting.

Mr. Warren reported that the Alabama Electronic Security Board's (AESBL) proposed changes to their statute concerning the electrical contractor exemption was pending before the Alabama Senate for approval. He indicated that this change in statute would resolve the issues previously discussed at the August and January Board meetings.

Mrs. Coody presented the General Counsel report and reported that 23 cases had been closed, which were comprised of 16 cases from action taken at the last meeting and 7 new cases. She explained that the new cases were closed in accordance with the Board's directive that, if the Respondents/non-licensees gave a signed statement to the investigator that they were indeed practicing w/o the proper license and they would immediately cease the unlicensed practice, then in the interest of public safety, a cease and desist letter go out immediately and not wait until the next Board meeting. She reported that this process was going very well under this new directive.

- 2018-002: A cease and desist letter was issued to the non-licensee for performing electrical contracting services without being properly licensed.
- 2018-004: A cease and desist letter was issued to the non-licensee for allowing its employees to perform electrical contracting services without being properly licensed.
- 2018-023: A cease and desist letter was issued to the non-licensee for performing electrical contracting services without being properly licensed.
- 2018-024: A cease and desist letter was issued to the non-licensee for performing electrical contracting services without being properly licensed.
- 2018-026: A cease and desist letter was issued to the non-licensee for performing electrical contracting services without being properly licensed.
- 2018-031: A cease and desist letter was issued to the non-licensee for advertising and performing electrical contracting services without being properly licensed.
- 2018-033: A cease and desist letter was issued to the non-licensee for performing electrical contracting services without being properly licensed.
- Mrs. Coody reported that a civil injunction had been filed in Jefferson County concerning the complaint case that was discussed at a previous Board meeting and indicated that the hearing had not yet been scheduled in Jefferson County.
- Mrs. Coody also reported that the AG's consumer complaint division had asked the Board to partner with them regarding a non-licensee that had been disciplined by the Board and currently had approximately 45 complainants concerning the individual that included violations associated with multiple State Boards. The Board asked Mrs. Coody to cooperate fully with, and lend assistance, to the AG's office in all aspects of the multi-agency effort, investigation and contemplated legal action to eradicate the unlicensed activity by the non-licensee.

Mr. Warren commented on the importance of Board action to protect the consumer/public in cases that violate the Board's rules. The Board discussed the requirements for a written complaint for the Board to initiate an investigation.

Mr. Warren reported that he was continuing to work on developing the document for a Request for Proposals for presenters involved in the Board's proposed continuing education programs. He explained that Board-sponsored programs were free to the licensees and the Board had discussed conducting several programs across the State.

The Board also discussed having a joint educational meeting with other construction boards in the State and Mr. Warren indicated that he would begin that dialogue with those boards to determine interest in a joint educational program.

Mr. Warren also reported that NASCLA had offered for Board members to take the electrical examination prior to NASCLA launching their national examination program. He explained that more reciprocity opportunities between states may occur through states' enrollment in NASCLA national exam program. The Board discussed the requirements for individual state's business law exam and whether the exam could be taken locally when reciprocating from another state. Mr. Warren reported that the matter of CE reciprocity, as a result of NASCLA's exam program, would also be addressed later in the development of the examination process.

Mr. Warren announced that NASCLA's annual meeting was scheduled to be held August 20th thru 27th in Nashville. He indicated that state travel would be coordinated through the Board's administrative office and asked that Board members to notify him about their interest in attending.

Mr. Barrows presented applications for the Board's approval. Mr. Moore made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Grimes and unanimously approved by the Board.

Mr. Custred made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Custred made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Stutts announced that the next regularly scheduled meeting of the Board was scheduled May 14, 2018 at 10:00 a.m.

There was no further business of the Board, and Mr. Stutts adjourned the meeting at 11:02 a.m.

Respectfully submitted,



Jesse P. Stutts, III
Board Chair



Keith E. Warren
Executive Director

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