



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
November 5, 2018

The Alabama Board of Electrical Contractors met on Monday, November 5, 2018 at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. Those members in attendance were Mr. Mike Custred (Board Chair), Mr. Mark Lamborne (Vice Chair), Mr. Richard Meadows (member), Mr. Jay Stutts, III (member), Mr. Bruce Taylor (member), Mr. Mac McCreless (member), Mr. Fred Moore (member), and Mr. Johnny Grimes (member). Member not in attendance was Mr. Terry Wallace. Also, in attendance were Mr. Keith Warren (Executive Director), Mrs. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James and Mr. Dennis Trammel (Investigators), Ms. Jennifer Love (Legal Assistant) and Ms. Jenna Lanier (Licensing Specialist, serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Custred, Board Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's website, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the September 10, 2018 Board meeting were presented by Mr. Custred for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Lamborne made a motion to approve the September minutes as presented. The motion was seconded by Mr. Grimes and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included financial activities for the period ending November 1, 2018 and reviewed the line item expenses. Also included in his report were the current number of licensees, along with the number of complaints received in FY 2018 (report filed for viewing in the Board's official Book of Minutes).

Mr. Moore made a motion to approve the financial report as presented. The motion was seconded by Mr. McCreless and unanimously approved by the Board.

Mr. Warren reported that he and Donny Cook will be submitting a finalized draft for CEU provider guidelines at the next regularly scheduled meeting in January 2019.

Mrs. Coody presented the general counsel report. She reported on three cases:

- 2018-093: She reported that a business owner, who holds a license in Alabama, allowed a family member with power of attorney to pull permits in Alabama while the license

holder is in Louisiana. Mr. Warren will send an email to members drafting language to add to the rules or revise the law to specify requirements of license holders to physically supervise job projects in Alabama. Mrs. Coody reported that the case was closed with no violations.

- 2018-100: She reported this unlicensed individual was issued a court order to cease and desist advertising electrical services without a license. It has been found that the individual continued to advertise and provide services. Mr. Moore made a motion to file a motion of contempt against this unlicensed individual. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.
- 2018-095: She reported that a cease and desist letter was sent in 2016 to the unlicensed individual and it was again reported that the unlicensed individual continued to provide electrical services. Mrs. Coody reported that she had sent a second cease and desist letter, assessing a fine of \$500. Mr. Lamborne made a motion that should the unlicensed individual pay the disciplinary fee in full, a consent order be issued. The motion was seconded by Mr. Stutts and unanimously approved by the Board. Mr. Meadows made the motion that should the disciplinary fine not be paid in full, the Board attorney be authorized to file an injunction in county court with a deadline of 14 business days. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Warren reported that NASCLA had asked the Board's consideration of the NASCLA electrical contractor examination, as a licensure exam in Alabama. He explained that NASCLA had offered for the Board members to become familiar with the proposed examination by taking the exam. He reported that the examination had been accepted by other surrounding states as an approved exam for licensure. Chairman Custred deferred voting to approve or deny the NASCLA examination, until the next regularly scheduled meeting in January 2019, to allow more time for the members to consider the matter.

Mr. Warren introduced Mr. Dennis Trammel, the new investigator with Warren & Company, in addition to investigator Mike James. Mr. Trammel presented a brief background of his experience. Mr. Trammel was welcomed by the Board.

Mr. Moore made the motion to approve an additional part-time investigator position for the Board, for a retired state employee through State Personnel. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Warren presented the specifications for "Scope of Services" to be provided by the vendor for electrical examination services. After reviewing the specifications, a discrepancy was noted by the Board regarding the minimum number of test site, one citing four sites and another citing six sites. Mr. Stutts made a motion to approve the amended specifications stating a consistent number of test sites. The motion was seconded by Mr. Moore and unanimously approved by the Board.

The proposed 2019 Board meeting calendar was presented by Mr. Warren. After review, Mr. Lamborne made a motion to approve the meeting dates as presented: January 28th, March 11th, May 13th, July 8th, September 16th and October 28th. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Barrows presented licensure applications for the Board's approval. Mr. Taylor made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Moore and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Taylor made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. McCreless and unanimously approved by the Board.

Mr. McCreless made a motion to approve a CEU provider application from Carolinas Electrical Contractors Association, Inc. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Custred announced that the next regularly scheduled meeting of the Board was scheduled for January 28, 2019 at 10:00 a.m.

There was no further business of the Board, and Mr. Custred adjourned the meeting at 11:16 a.m.

Respectfully submitted,

Mike Custred
Board Chair



Keith E. Warren
Executive Director

