



State of Alabama

The Alabama Board of Electrical Contractors

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MINUTES

Board Meeting

September 10, 2018

The Alabama Board of Electrical Contractors met on Monday, September 10, 2018 at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. Those members in attendance were as follows: Mr. Mike Custred (Board Chair), Mr. Mark Lamborne (Vice Chair), Mr. Richard Meadows (member), Mr. Jay Stutts, III (member), Mr. Terry Wallace (member), Mr. Mac McCreless (member), Mr. Fred Moore (member), and Mr. Johnny Grimes (member). Also, in attendance were Mr. Keith Warren (Executive Director), Mrs. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator), Ms. Jennifer Love (Legal Secretary) and Ms. Jenna Lanier (Licensing Specialist, serving as recording secretary). Not in attendance was Mr. Bruce Taylor (member).

The meeting was called to order at 10:00 a.m. by Mr. Custred, Board Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's website, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the July 9, 2018 Board meeting were presented by Mr. Custred for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Lamborne made a motion to approve the March minutes as presented. The motion was seconded by Mr. Moore and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included financial activities for the period ending September 5, 2018 and reviewed the line item expenses. Also included in his report were the current number of licensees, along with the number of complaints received in FY 2017 and FY 2018 (report filed for viewing in the Board's official Book of Minutes).

Mr. Warren noted several changes to in-state and out-of-state travel. He presented the Administrator's report that listed daily activities performed by the staff, since the last Board meeting. After presenting the financial report, Mr. Stutts made the motion to approve the report as presented and Mr. Moore seconded. The Board approved unanimously.

Mrs. Coody suggested that the reporting of delinquent fines be removed after five years of delinquency. Mr. Lamborne made the motion to approve the reporting period and Mr. Wallace seconded. The Board approved unanimously.

Mrs. Coody presented the general counsel report. She provided the Board with a copy of a Stipulation and Consent Agreement for Complaint #2018-083 and #2018-084. The Board received complaints that the company was providing electrical services without a license. The

owner has since hired a licensed contractor and submitted a fine in the amount specified within the agreement. Mr. Lamborne made the motion to approve the agreement. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Warren requested guidance from members regarding minimum criteria that will be required for Board-sponsored continuing education providers. After discussion, Mr. Lamborne made the motion to authorize Mr. Warren to communicate with qualified individuals and set a minimum requirement guideline on behalf of the Board. Mr. Stutts seconded the motion, and the Board unanimously approved.

Mr. Warren presented NASCLA examination information for review. The exam is accepted by other surrounding states as an approved exam for licensure. With that said, Mr. Warren offered to facilitate the NASCLA examination to interested members. Several members requested to participate.

Mr. Warren presented a request for waiver of late fees from a disabled licensee. The licensee completed previously missed continuing education requirements. After discussion, Mr. Wallace motioned to approve a waiver of late fees for the licensee. Mr. Lamborne seconded the motion, and the Board unanimously approved.

Mr. Barrows presented applications for the Board's approval. Mr. Meadows made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Moore made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Custred announced that the next regularly scheduled meeting of the Board was scheduled November 5, 2018 at 10:00 a.m.

There was no further business of the Board, and Mr. Custred adjourned the meeting at 11:37 a.m.

Respectfully submitted,



Mike Custred
Board Chair



Keith E. Warren
Executive Director

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