



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
January 28, 2019

The Alabama Board of Electrical Contractors met on Monday, January 28, 2019 at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, to conduct business. Those members in attendance were Mr. Mike Custred (Board Chair), Mr. Mark Lamborne (Vice Chair), Mr. Richard Meadows (member), Mr. Jay Stutts, III (member), Mr. Mac McCreless (member), Mr. Fred Moore (member), Mr. Bruce Taylor (member) and Mr. Johnny Grimes (member). Member not in attendance was Mr. Terry Wallace. Also, in attendance were Mr. Keith Warren (Executive Director), Mrs. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), Mr. Mike James (Investigator), Mr. Dennis Trammel (Investigator), Ms. Jennifer Love (Legal Assistant) and Ms. Renee' Reames (Executive Secretary to Mr. Warren and serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Custred, Board Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's website, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the November 5, 2018 Board meeting were presented by Mr. Custred for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Moore made a motion to approve the November minutes as presented. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included financial activities for the period ending December 31, 2018 and reviewed the line item expenses for this period. Also reported were the current number of licensees, along with the number of complaints received in FY 2018 and FY 2019 (report filed for viewing in the Board's official Book of Minutes).

Mr. Warren reported to the Board on the activities accomplished by the staff since the last Board meeting and the examination statistics for both the electrical contractor and journeyman exams.

Mr. Stutts made a motion to approve the financial report as presented. The motion was seconded by Mr. McCreless and unanimously approved by the Board.

Mr. Warren presented a description of an Electrical Instructor qualifications for the proposed Request For Proposals (RFP) and explained the advertising process through the State's Purchasing Department for RFPs. He explained the Instructor role as part of the Board-sponsored continuing education program that the Board was planning. He reminded the Board

about the electrical contractor 14-hour CE requirements every two years. The Board asked if the RFP could be advertised for a longer period to allow enrollment in the State's vendor program, and if electrical-related professional associations could be notified about the RFP. The Board recommended that the CE Program be held at multiple site across the State and that the Instructor be registered and have experience in multiple states.

Mrs. Coody presented the General Counsel Report. She reported on three cases:

- 2018-095: She reported that the Respondent in this case was a repeat offender as an unlicensed individual and recommended a preliminary injunction against the Respondent. Mr. Moore made a motion to approve an injunction in the matter of ECB case 2018-095. The motion was seconded by Mr. Stutts and unanimously approved by the Board.
- 2018-100: She reported the Board currently had a preliminary injunction filed on this unlicensed Repondent in this case. She explained the that the current Judge planned to retire and the Board discussed filing a criminal warrant against the Respondent. Mr. Moore made a motion to authorize the filing of a criminal warrant in the matter of ECB case 2018-100. The motion was seconded by Mr. Stutts and unanimously approved by the Board.
- 2018-081: She reported that the Respondent in this case was a repeat offender and had been accessed a disciplinary fine, which had not been paid by the Respondent. Mr. Lamborne made the motion that should the Respondent not be persuaded to pay the disciplinary fine, that an injunction be filed against the Respondent in ECB case 2018-081. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

The Board discussed the licensing exemption concerning low voltage and the exemption of Board oversight in protecting the public. The Board discussed the new technologies being developed and agreed to discuss, at a future date, establishing a 50-volt or below exemption.

Mr. Warren presented for the Board's review and approval the Legal Counsel Contract with Ms. Hendon Coody. He explained that the Contract would be effective March 1, 2019 through February 29, 2021 and recommended an increase in the cap rate. He explained that the hourly rate had not been increased from the last contract. He also recommended that the termination period be adjusted to a 15-day notice. Mr. Moore made the motion to approve the Legal Services Contract as presented by Mr. Warren. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Warren presented the Administrative Services Contract renewal for the Board's approval. He indicated that there were no adjustments to the Contract. Mr. Lamborne made the motion to approve the annual renewal of the Administrative Services Contract with Warren and Company, as presented by Mr. Warren. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Barrows presented licensure applications for the Board's approval. Mr. Lamborne made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. McCreless and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Moore and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Barrows reported that there were no CEU provider applications to present.

The Board discussed the NASCLA examination as a licensure exam and it was the consensus of the Board that the exam be approved as one of the Board's examinations for licensure. Mr. Warren reminded the members that the examination specifications were being released as an RFP and bid responses would be presented to the Board at a future meeting.

Mr. Warren reminded the Board members about the upcoming Board Training on March 1, 2019, that was being sponsored by the Department of Examiners of Public Accounts. He encouraged Board members to attend and indicated that attendance would be reported in the next Sunset Audit Report.

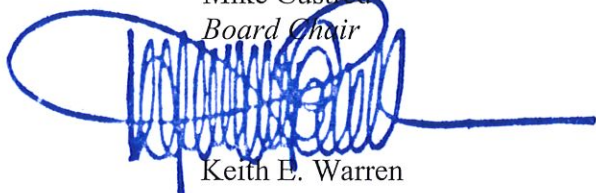
Mr. Custred announced that the next regularly scheduled meeting of the Board was scheduled for March 11, 2019 at 10:00 a.m.

There was no further business of the Board, and Mr. Custred adjourned the meeting at 11:12 a.m.

Respectfully submitted,



Mike Custred
Board Chair



Keith E. Warren
Executive Director

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