



State of Alabama  
**The Alabama Board of Electrical Contractors**

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**MINUTES**  
**Board Meeting**  
**November 4, 2013**

The Alabama Board of Electrical Contractors met on Monday, November 4, 2013, at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. Those members in attendance were as follows: Mr. Carmon Colvin (Vice Chair), Mr. Ronald Weaver, Mr. Robert Lamborne, Mr. Charles (Chuck) Turner, Mr. Bruce Taylor, Mr. Jay Stutts, Mr. Gary Reaves and Mr. Richard Meadows. Members absent was Mr. Jeremy Vinson. Also in attendance were Mr. Keith Warren (Executive Director) Ms. Hendon Coody (General Counsel), Mr. Randy Barrows (Administrator), and Ms. Renee' Reames (Executive Secretary to Mr. Warren). A quorum was present to conduct business.

The meeting was called to order at 10:00 a.m. The regularly scheduled meeting was advertised on the Board's web site, [www.aecb.alabama.gov](http://www.aecb.alabama.gov), and the Secretary of State's website, [www.sos.state.al.us](http://www.sos.state.al.us), in accordance with requirements of the Alabama Open Meetings Act.

Mr. Warren administered the oath of office to Mr. Richard Meadows, who will represent the First Congressional District.

A copy of the minutes from the July 22, 2013 and September 9, 2013 meetings were provided to the Board prior to the meeting for their review. Mr. Turner made a motion to approve the July and September meeting minutes as presented. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Warren presented to the Board the Executive Director's Report, to include financial information, as of September 20, 2013 (copy available for viewing in the Board's official Book of Minutes). Mr. Warren reported on expenditures for advertising in FY 2013 and indicated that this item would be kept in the budget for FY 2014, with plans to advertise in metropolis areas and to expand into other forms of advertising. He also reported on the number of active and inactive licensees, along with the number of complaints received and resolved. Mr. Weaver made a motion to accept the Executive Director report as presented. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Warren presented a petition by Chester Biddle, Provisional licensee, requesting that the City of Mobile jurisdiction be added to his license. Mr. Warren reported that the City of Mobile had indicated that Mr. Biddle's former employee had been licensed by them and that they made an error in licensing Mr. Biddle, who was not a licensee. On a similar subject, the Board agreed that individuals who are not licensed by this Board should not be eligible to obtain local licenses. Mr. Weaver made a motion to deny Mr. Biddle's petition to the Board,

since he was not a licensee of the City of Mobile and to notify Mr. Biddle's in writing of the Board's decision and send a copy of the letter to the City of Mobile. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Ms. Coody presented the legal counsel's report indicating that the owner of the company (complaint #2012.014) has agreed to advertising violation and a fine of \$1500 and has hired a licensed electrical contractor to work for his company. She indicated that advertising for services was not a public harm situation. Ms. Coody presented an Order of Dismissal for the Board's approval. Mr. Turner made the motion to approve the Order of Dismissal regarding this case. The motion was seconded by Mr. Weaver and unanimously approved by the Board.

Ms. Coody presented information on a company cited for advertising violations (complaint #2012.011). The owner of the company removed electrical advertisement on their website and in publications, and has responded that he provides handyman services and would not do electrical work, but would consider hiring a licensed electrical contractor. Ms. Coody recommended dismissing the case. Mr. Turner made a motion to accept dismissal of this case since there was no harm to the public. The motion was seconded by Mr. Weaver and unanimously approved by the Board.

The Board discussed licensees who are principals and owners of companies applying for licensing for an affiliate company, as it pertains to Rule 303-X-2-.07(7) Form and Contents of License Certificates. The Board discussed interviewing these applicants.

Mr. Warren presented the annual renewal of the Administrative Management Services contract with Warren and Company. He indicated that there is no change in the renewal contract. Mr. Stutts made a motion to approve the contract with Warren and Company with no changes. The motion was seconded by Mr. Turner and unanimously approved. Mr. Warren reported that the rebidding of the contract is scheduled to occur next year and the Request For Proposals process would be considered.

Mr. Warren reported that the travel expenses for the Board's investigator would be paid by the Board. He stated that the investigator's travel was tied to a complaint and did not serve as an inspector. Mr. Warren stated that the present level of complaints did not warrant another investigator. He explained that the investigator's expenses had been paid by Warren and Company and that he would continue on salary with Warren and Company. Mr. Weaver made a motion to approve the Board paying the travel expenses of the investigator. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Ms. Coody explained that the Board investigates formal complaints that are in writing. She indicated that anonymous complaints were not formal and were not accepted. The complainants are notified in writing about the status of the case.

Mr. Warren reported that election of officers are due for the positions of Chair and Vice Chair. Mr. Colvin made the motion to elect Mr. Weaver as Vice Chair. The motion was seconded by Mr. Taylor. There were no other motions from the floor and the Board unanimously approved the Mr. Weaver as Vice Chair.

Mr. Weaver made the motion to elect Mr. Turner as Chair. The motion was seconded by Mr. Stutts. There were no other motions from the floor and the Board unanimously approved Mr. Turner as Chair.

Mr. Warren presented the 2014 meeting schedule for the Board's approval, which included six meetings in 2014, rather than meetings held quarterly. Mr. Turner made the motion to approve the 2014 meeting schedule as presented. The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Turner made a motion to approve the CE Provider applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Turner made a motion to approve the Electrical Contractor Reciprocal applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Taylor and unanimously approved by the Board.

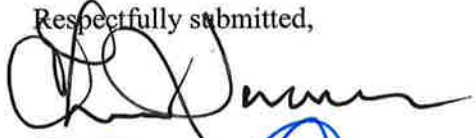
Mr. Weaver made a motion to approve the Electrical Contractor applications for examination and the Journeyman Electrician applications for examination (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Stutts and unanimously approved by the Board.

Mr. Colvin presented information on a comprehensive electrical contractors and electrical journeyman exam. Mr. Warren indicated that he would correct the information on the business law exam.

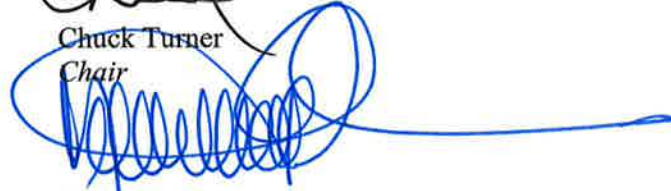
The next regularly scheduled meeting of the Board is January 13, 2014 at 10:00 a.m.

Mr. Weaver made a motion to adjourn at 12:05 p.m. The motion was seconded by Mr. Reaves and unanimously approved by the Board.

Respectfully submitted,



Chuck Turner  
*Chair*



Keith E. Warren  
*Executive Director*