



State of Alabama
The Alabama Board of Electrical Contractors

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MINUTES
Board Meeting
May 8, 2017

The Alabama Board of Electrical Contractors met on Monday, May 8, 2017, at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. Those members in attendance were as follows: Mr. Mike Custred (Vice Chair), Mr. Chuck Turner, Mr. Bruce Taylor, Mr. Richard Meadows and Mr. Terry Wallace. Board members not in attendance were Mr. Jay Stutts, Mr. Mark Lamborne, Mr. Ron Weaver and Mr. Gary Reaves. Also in attendance were Mr. Randy Barrows (Administrator), Ms. Hendon Coody (General Counsel), Mr. Mike James (Investigator) and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director, and serving as recording secretary). Mr. Keith Warren (Executive Director) participated by conference call.

The meeting was called to order at 10:06 a.m. by Mr. Mike Custred, Board Vice Chair, and a quorum was present to conduct business. The meeting was advertised on the Board's web site, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the March 13, 2017 regularly scheduled meeting were presented by Mr. Custred for the Board's approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Meadows made a motion to approve the March minutes as presented. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Warren, Executive Director, participated in the meeting by conference call. He presented the Executive Director's Report that included a line item financial report of expenditures and revenue as of March 31, 2017 (report filed for viewing in the Board's official Book of Minutes). He reported on the number of active and inactive licensees, along with the number of complaints received to-date in FY 2017. Also presented was the Administrator's report on daily activities performed by the staff.

Mr. Warren suggested the Board consider the Pelham Civic Center as a possible venue to host the proposed Board-sponsored continuing education program. He indicated that he would be working on the RFP for this event.

Mr. Warren also reported that he was working on the Board's newsletter and developing the contractors' pamphlet.

Mr. Warren reported on expired Board terms and indicated that those members eligible to serve another term should submit to him a copy of their resume, along with a letter, addressed to the

Governor, indicating their interest in serving another term. He stated that he will be meeting with the Governor's staff concerning these appointments.

Mr. Wallace made a motion to accept the financial report as presented. The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Ms. Coody presented the General Counsel Report. She commented on the Risk Management coverage for Board members. She indicated that she would seek an opinion from the Attorney General's Office as it pertains to Risk Management for Board members continuing to serve in an expired term until an appointment has been made. Mr. Warren reported that the Executive Director was not currently covered in the Board's Risk Management plan and a contract change would be required to provide such coverage.

Ms. Coody reported on the investigation of consumer complaints and she commented on a case concerning a repeat offender and reminded the Board that a court action was filed in 2014 to stop him from performing electrical work until properly licensed. She reported that a new consumer complaint indicates that the unlicensed individual continues to provide services. Mr. Turner made a motion to authorize the Board Investigator to file a warrant, upon consultation with the Board's General Counsel, in cases of repeated violations by non-licensees and cases of licensees working outside their licensed area, and in the matter of those cases that the General Counsel may have a difference of opinion, then those cases would be brought before the Board. The motion was seconded by Mr. Meadows and unanimously approved by the Board.

The Board further discussed including this subject matter in the Board's newsletter, and distinguishing those cases that involve warrants by listing in the newsletter the case number rather than the individual/company. The Board further agreed that the newsletter article would indicate that second offenses would be prosecuted.

Ms. Coody requested the Board approve her participating in the upcoming NASCLA attorneys conference. Mr. Wallace made a motion to authorize the expenses for the Board's General Counsel, Mr. Meadows and a third individual to attend the NASCLA conference in Denver. The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Meadows inquired about the benefits of establishing a two-year renewal period for Electrical Contractors. Following a lengthy discussion by the members, it was determined that there were no administrative benefits in issuing two-year licenses.

Mr. Turner made a motion to request from Chattanooga Electrical JATC, a new CE Provider applicant, that they provide evidence from Mike Holt Enterprise (MHE) that they are authorized to use MHE practice exam(s) and other MHE products. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Wallace reported that he had contacted One Dollar CE LLC and he recommended the approval of their CE Provider application. He reported that the number of CE hours would vary by course topic and they planned to develop the examination after the Board's approval of their application. Mr. Wallace made a motion to approve One Dollar CE LLC application as a CE Provider. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Turner made the motion to approve the Reciprocity Electrical Contractor applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Taylor and unanimously approved by the Board.

Mr. Turner made a motion to approve the Journeyman Electrician applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Meadows and unanimously approved by the Board.

Mr. Turner made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Wallace and unanimously approved by the Board.

The next regularly scheduled meeting of the Board is scheduled July 10, 2017 at 10:00 a.m.

There was no further business of the Board and Mr. Wallace made a motion to adjourn the meeting. The motion was seconded by Mr. Turner and Mr. Custred adjourned the meeting at 11:40 a.m.

Respectfully submitted,



Mike Custred
Vice Chair



Keith E. Warren
Executive Director

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