



State of Alabama

The Alabama Board of Electrical Contractors

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MINUTES Board Meeting September 12, 2016

The Alabama Board of Electrical Contractors met on Monday, September 12, 2016 at the Board's Office located at 2777 Zelda Road, Montgomery, Alabama, in order to conduct business. Those members in attendance were as follows: Mr. Jay Stutts (Chair), Mr. Mike Custred (Vice Chair), Mr. Mark Lamborne, Mr. Bruce Taylor, Mr. Richard Meadows, Mr. Chuck Turner and Mr. Terry Wallace. Board members not in attendance were Mr. Ron Weaver and Mr. Gary Reaves. Also in attendance were Mr. Keith Warren (Executive Director), Mr. Randy Barrows (Administrator), and Ms. Renee' Reames (Executive Secretary to Mr. Warren, Executive Director and serving as recording secretary).

The meeting was called to order at 10:00 a.m. by Mr. Stutts, Board Chair, and a quorum was present to conduct business. The regularly scheduled meeting was advertised on the Board's web site, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.state.al.us, in accordance with requirements of the Alabama Open Meetings Act.

The minutes from the July 11, 2016 regularly scheduled meeting were presented for approval. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Turner made a motion to approve the July minutes as presented. The motion was seconded by Mr. Lamborne and unanimously approved by the Board.

Mr. Warren presented the Executive Director's Report that included a detailed financial report of expenditures and revenue as of September 6, 2016 (report filed for viewing in the Board's official Book of Minutes). Mr. Warren reported on the number of active and inactive licensees, along with the number of complaints received to-date in FY 2016. Mr. Lamborne made a motion to accept the financial report as presented. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Warren also presented the Administrator's report which provided an overview of day-to-day operation activities. The Board discussed the outstanding fines and Mr. Warren indicated that the AG's office would be notified of these fines. Mr. Warren reported that a full-time accountant had been employed at Warren & Company due to the workload with STAARS program. He also indicated that with growth in staffing, other upgrades were being made to include a new phone system to handle the heavy volume of calls, as well as to the security system with additional cameras installed. He reported that upgrades to the licensee database were being pursued also so that licensees could perform more licensing activities online and have access to more information.

Mr. Warren reported that the Administrative Services Contract annual renewal was due in November and would be presented at the next Board meeting.

Mr. Warren presented a letter from Shelton State Community College requesting that students be eligible to take the Journeyman Electrical exam upon graduation, with experience to follow graduation. The Board discussed inviting the Instructor to a Board meeting after Board's General Counsel had been consulted on statute requirements and further discussion about the type of coursework necessary to become eligible to take as an exit exam (graduation), along with a time-limit to obtain experience following graduation, and Department of Labor standards, etc.

Mr. Warren reported that the Board's General Counsel was not able to attend the meeting and Mr. Stutts deferred the Legal Counsel report until the next Board meeting.

The Board discussed the classification in the database concerning licensee who were deceased. Mr. Barrows indicated that deceased licensees would be listed as inactive, if the Board was not officially notified by the family that the licensee had passed away.

Mr. Warren reported that he was scheduled to meet with PROV Director, Henry Sorensen, to discuss some concerns about examination services. He reported on an incident concerning incorrect photos associated with an applicant's exam results, as well as difficulty reaching PROV staff to resolve issues, and PROV follow-through in contacting applicants to schedule exams. The Board also inquired about the number of exam stations required at each site to prevent long waiting periods to take the exams, as well as the exams being offered weekly, staffing at the exam site, technical problems with exams reported and applicants rescheduled due to technical problems, and the Board review of applicant exam comments, etc. Mr. Warren indicated that he would prepare these questions and concerns in writing to Mr. Sorensen and invite him to the next Board meeting in November.

The Board discussed other proctored exam services and Mr. Warren reported that NASCLA was also working on developing an examination and contracting with a proctoring service.

Mr. Meadows made a motion to approve the new Continuing Education Providers: Empower Training Services, Gadsden State Community College, and Harger Lighting & Grounding. The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Turner made the motion to approve the Reciprocity applications as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Journeyman applications for examination as presented (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Turner and unanimously approved by the Board.

Mr. Lamborne made a motion to approve the Electrical Contractor applications for examination as presented (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Custred and unanimously approved by the Board.


The next regularly scheduled meeting of the Board is scheduled November 7, 2016 at 10:00 a.m.

There was no further business of the Board and Mr. Turner made a motion to adjourn. The motion was seconded by Mr. Wallace and unanimously approved by the Board. Mr. Stutts adjourned the meeting at 11:46 a.m.

Respectfully submitted,



Jesse P. Stutts, III
Chair



Keith E. Warren
Executive Director

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