




State of Alabama
The Alabama Board of Electrical Contractors
2777 Zelda Road
Montgomery, AL 36106
(334) 420-7232
Fax (334) 263-6115
www.aecb.alabama.gov

Memorandum:

TO: Prospective Reciprocity / NASCLA Waiver Applicant

FROM: Keith E. Warren 
Executive Director

SUBJECT: Reciprocity with Georgia, Louisiana, Mississippi, North Carolina,
South Carolina, Tennessee, or Virginia Reciprocity NASCLA exam Waiver

RECIPROCITY/ NASCLA WAIVER EVERYONE MUST SUBMIT THE SAME INFORMATION.

To receive an Alabama Electrical Contractors license through reciprocity/ NASCLA Waiver, you must comply with the following:

Before a license can be issued you will have to pass an Alabama Business & Law examination. Once the application has been approved for reciprocity/examination you will receive a notice to contact PROV. Reference, under forms section of Board's website Candidate Information Bulletin for scheduling and exam information.

All Forms must be original.

Complete current application www.aecb.alabama.gov, Work history / Affidavits. If self-employed affidavit only is not required, sign twice under Affidavit of Application/Owner President notarized signature/s, 2x2 photograph taken in the last 6 months. Citizenship compliance with Ala. Code §34-14A-7/copy of Identification.

Cashier's check or money order in the amount of **\$315.00** made payable to the Alabama Electrical Contractors Board. **No Company or Personal Checks are accepted.**

Reciprocity Waiver:

An original verification letter (no faxes, copies, online letters, or score sheets form testing centers) from the state licensing board verifying your license that you are in good standing, passed that State's examination receiving a grade of 70 or more. ***This letter must be with your application not sent separately.***

NASCLA Waiver:

Score (copy accepted) report from NASCLA passing electrical contractors exam. Alabama business and Law exam giving by PROV required.

(aecb 9-5-23)



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**ELECTRICAL CONTRACTORS LICENSE BY EXAMINATION
 ALABAMA BUSINESS AND LAW EXAMINATION**

In this space applicant attach 2"x2" photo taken in the last six (6) months.

APPLICATION FOR:

Select one: **Electrical Contractor by NASCLA Examination**
 Electrical Contractor by PROV Examination
 Electrical Contractor by Reciprocity/NASCLA Exam Waiver

Note: Alabama Business & Law Examination
 Required before license will be issued.

Full Name: _____
 (Last) (First) (Middle)

Business Name: _____
 Exact name in which the entity will be conducting business in AL

IRS (tax) Identification # _____
 May substitute SSN#

SSN: _____ DOB: _____

Select your business type:

___ Sole proprietorship ___ Partnership ___ Corporation ___ LLC ___ LLP

Business Mailing Address:

 (Street) (City) (State) (Zip)

Business Physical Address:

 (Street) (City) (State) (Zip)

Business Phone: (____) _____ **Primary Phone:** (____) _____

Email Address: _____

Home Address: _____
 (Street) (City) (State) (Zip)

Background Information of Applicant

Attach documents and/or a written explanation for each "Yes" answer.

Have you ever been disciplined for contracting/practicing as an electrical contractor or without being properly licensed?

_____ YES _____ NO

Is any investigation or disciplinary action currently pending against you by any regulatory authority?

_____ YES _____ NO

Have you or any organization of which you are or were an officer, principal, qualifying party or major shareholder ever been issued a Cease-and-Desist Order for contracting / practicing without being properly licensed?

_____ YES _____ NO

Affidavit of Applicant / Owner President:

I, the applicant, listed on this application, am a full-time employee in a responsible management position with the applicant requesting this license. I, the applicant, and I, the owner / president, affirm that all statements contained herein are true and correct to the best of our knowledge. We further understand that false or incorrect information provided by either of us may result in the cancellation or denial of license issued pursuant to this application and may be subject to civil and criminal proceedings. We agree that all information in this application may be verified and investigated. We have read, and are familiar with, the Alabama Code of Laws Act regulating contracting and hereby agree to abide by such laws.

Signature of Applicant Title Date

Signature of Owner / President Title Date

Sworn and subscribed before me this _____ day of _____, 20____

Notary Public My Commission expires _____

State of _____ County of _____

Note: Must be signed and notarized or application will be returned.

Business Entity Job List

List the jobs you supervised to demonstrate you have 8,000 hours of experience. If claiming education, list here and enclose proof (transcripts or diploma). If additional space is needed, copy this page and attach to application.

List dates as mm/yyyy	Name & brief description of job you supervised	Total project hours	City & state of job
Job start date: Job completion date:			
Job start date: Job completion date:			
Job start date: Job completion date:			
Job start date: Job completion date:			
Job start date: Job completion date:			
Job start date: Job completion date:			

Work Affidavit

Applicants must furnish the Board a separate affidavit from each employer or company listed on this application, certifying the hours in electrical construction work. Applicant **cannot** certify his/her own electrical hours. If the applicant is self-employed, do not use this form. Sign twice under the Affidavit of Applicant/Owner President.

If employed in more than one capacity, list each Supervisory Position / Title and the period applicable. Dates on work affidavit must match dates listed on the Business Entity Job List. A minimum of 8,000 hours must be certified.

On this _____ day of _____ 20____, I hereby certify that.

(Last Name) (First Name) (Middle Initial)

was employed by _____
Company Name

_____ in the capacity of:
Company Address, City, State, Zip Code

Supervisory Position/Title _____ from the _____ day of _____
through the _____ day of _____, _____.

Total hours worked _____.

Supervisory Position/Title _____ from the _____ day of _____
through the _____ day of _____, _____.

Total hours worked _____.

Total time worked _____.

I certify that the above statements are true and correct according to the company records and/or my personal knowledge.

This _____ day of _____ 20____

NOTARY
My Commission Expires _____
(Seal)

Name (PLEASE PRINT)

Signature

Company

LIC # or Title

(____) _____ (____) _____
Phone Fax

Email: _____



Alabama Electrical Contractors Board

Proof of Citizenship Form

This form is to be completed by all applicants to comply with AL Code §31-13-7 (1975 as amended).

Please mail this form with a copy of the required documentation to:

AL Electrical Contractors Board

2777 Zelda Rd.

Montgomery, AL 36106

Do not send originals or faxes of citizenship/legal presence documents.

Name (Please Print): _____

Track I: Please complete this section if you are a United States Citizen. Check all that apply below:

I am a United States Citizen. I am submitting the attached COPY of my document to prove citizenship:

Please check and submit one of the following:

- Alabama Driver's License or identification issued by the Department of Public Safety
- Driver's License from another state that required proof of lawful presence.
- Birth Certificate indicating U.S. Birth
- Valid U.S. Passport
- Military Identification showing U.S. as place of birth.
- Naturalization documents
- Certificate of Citizenship
- Consular report of birth abroad of US Citizen
- Bureau of Indian Affairs identification
- American Indian card issued by Homeland Security
- Final adoption decree showing person's name and place of U.S. Birth
- A valid Uniformed Services Privileges and identification card
- Excerpt from a United States hospital record of birth indicating the place of birth in the United States
- Certification of Birth issued by U.S. Department of State

I hereby declare that I am a citizen of the United States of America. I sign this declaration under penalty of perjury; making a false or fictitious statement or representation in this declaration is perjury in the second degree, pursuant to Ala. Code S 13A10-102.

Signature

Date

Track II: Please complete this section if you are not a United States Citizen. Check all that apply below:

I am not a United States Citizen. I am submitting the attached COPY of my document to prove legal presence in the US:

Please check and submit one of the following:

- 1-327 Re-entry Permit
- 1-551 Permanent Resident Card
- 1-571 Refugee Travel Document
- 1-766 Employment Authorization Card
- 1-94 Arrival/Departure Record
- Unexpired Foreign Passport
- Temporary 1-551 Stamp (on passport or 1-94)
- 1-20 Certificate of Eligibility for non-immigrant (F-1) student status
- DS 2019 Certificate of Eligibility for Exchange Visitor (J-1) status
- Machine-readable immigrant Visa (with temporary 1-551 language)
- Other: Explain:

I hereby declare that I am an alien lawfully present in the United States of America. I sign this declaration under penalty of perjury; making a false or fictitious statement or representation in this declaration is perjury in the second degree, pursuant to Ala. Code S 13A-10-102.

Signature

Date

FOR BOARD USE ONLY

DATE APPLICATION REVIEWED: _____

BOARD MEMBER:

APPROVED FOR EXAMINATION: _____ YES _____ NO

BOARD MEMBER'S INITIAL _____

DISAPPROVED FOR EXAMINATION DUE TO:

APPROVED / DENIED FOR RECIPROCITY _____ YES _____ NO

STATE: _____

EXECUTIVE SECRETARY _____

DATE: _____



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If you would like to receive notification that your application has been received, submit this page with your application, along with a self-addressed stamped envelope.

Fill in the applicant's name and company below:

Applicant: _____

Company: _____

Application complete:

Applicant: Your application has been received by the Alabama Electrical Contractors Board.

You will need to refer to the Board's application deadline and meeting calendar to know when your application will be reviewed for approval to take the examination. If this letter is returned to you, the Board's staff will review your application and consider it to be complete.

If the application is not considered to be completed by the Board's staff, you will receive your application along with written instructions on what is needed to complete the application.