



State of Alabama

The Alabama Board of Electrical Contractors

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MINUTES Board Meeting September 13, 2021

The Alabama Board of Electrical Contractors met on Monday, September 13, 2021, at the Board's office located at 2777 Zelda Road in Montgomery, Alabama. During the COVID 19 State of Emergency, the meeting was held virtually by Zoom. Board members in attendance onsite were Mr. Johnny Grimes (Board Chair) and Mr. Theodore Blunt (member). Board members attending virtually were Mr. Fred Moore (Board Vice Chair), Mr. Mac McCreless (member), Mr. Jeremy Atchley (member), Mr. Terry Wallace (member), Mr. Shon Rogers (member), Mr. Robert Lamborne (member) and Mr. John Thomas (member). Also present at the meeting were Mr. Keith Warren (Executive Director), Ms. Hendon Coody (General Counsel attending virtually) Mr. Randy Barrows (Board Administrator) and Ms. Renee' Reames (recording secretary).

Call to Order:

The meeting was called to order at 10:01 a.m. by Mr. Grimes, Board Chair. Mr. Warren called roll of the members and a quorum was present to conduct business. The meeting was advertised on the Board's website, www.aecb.alabama.gov, and the Secretary of State's website, www.sos.alabama.gov, in accordance with requirements of the Alabama Open Meetings Act.

Approval of Minutes:

Chairman Grimes presented for the Board's approval a copy of the minutes from the July 19, 2021 Board meeting. The Board members were provided a copy of the minutes prior to the meeting for their review. Mr. Moore made a motion to approve the July minutes, with the correction that Mr. Thomas was present at the meeting. The motion was seconded by Mr. Rogers and unanimously approved by the Board.

Executive Director's Report:

Mr. Warren presented the Executive Director's Report that included a financial summary for the period ending August 31, 2021. The report included line-item expenditures for the same period. He indicated that some FY 2021 funds would be revert to the General Fund. He also reported on the number of current licensees and number of complaints received in FY 2021 (report filed in the Board's official Book of Minutes).

Mr. Warren also presented the Administrator's Report on the activities accomplished by the staff since the last Board meeting that was held in July.

Mr. Warren reminded the members that the audit exit meeting was scheduled on October 15, 2021 and would be held virtually.

Mr. McCreless made a motion to approve the financial report as presented. The motion was seconded by Mr. Moore and unanimously approved by the Board.

Legal Counsel's Report:

Ms. Coody presented the Legal Counsel Report, which included three cases.

Cases 2021-056 and 2021-066 - the same Respondent in both cases, who had the repeated practice of unresponsiveness to customers and walking off the job before it had been finished. She recommended a \$500 fine and 1-year probation. Mr. Thomas made a motion to accept the Legal Counsel's recommendation in the matter of Case 2021-056 and Case 2021-066. The motion was seconded by Mr. Wallace and unanimously approved by the Board. The Board agreed that any additional complaints concerning this individual would result in further action by the Board.

Case 2021-077 - violations of an unlicensed person operating illegally under another individual's license. She recommended a cease and desist order be issued to the unlicensed individual, along with cease and desist and a \$500 fine to the licensed individual. Mr. McCreless made a motion to accept the Legal Counsel's recommendations in the matter of Case 201-077. The motion was seconded by Mr. Blunt and unanimously approved by the Board.

Mr. Warren reported that at a future meeting, Mr. Sorensen with PROV would be available virtually to review the law examination questions prior to the Board transitioning to the NASCLA examination.

Old Business:

Mr. Warren reviewed a Journeyman licensure summary that provided comparative data from FY 2018 to present. Mr. Warren reported that he would request copies of the NASCLA Licensing Information Directory for each of the members to have as reference material.

New Business:

Mr. Warren reported that he had received a request regarding swimming pool grounding during installation. The Board discussed the electrical contractors' role and the varying city codes by different governmental jurisdictions. Mr. Warren reported that he would obtain additional information on this matter for the Board's further consideration.

Mr. Warren presented an emergency contract for administrative management services for the Board's approval. Mr. Moore made the motion to approve the emergency contract with Warren & Company for administrative management services for one year. The motion was seconded by Mr. Atchley and unanimously approved by the Board.

Mr. Barrows presented a list of applications for the Board to review. Mr. Blunt made the motion to approve the Reciprocity Electrical Contractor applications as presented by Mr.

Barrows (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. McCreless and unanimously approved by the Board.

Mr. Moore made a motion to approve the Journeyman Electrician Applications for Examination as presented by Mr. Barrows (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Blunt and unanimously approved by the Board.

The Board reviewed the list of applications for Electrical Contractor by Examination. Mr. Rogers made the motion to authorize Mr. Grimes and Mr. Blunt to approve the Electrical Contractor Applications for Examination following their review of the applications as presented by Mr. Barrows (a list available in the Board's official Book of Minutes). The motion was seconded by Mr. Atchley and unanimously approved by the Board.

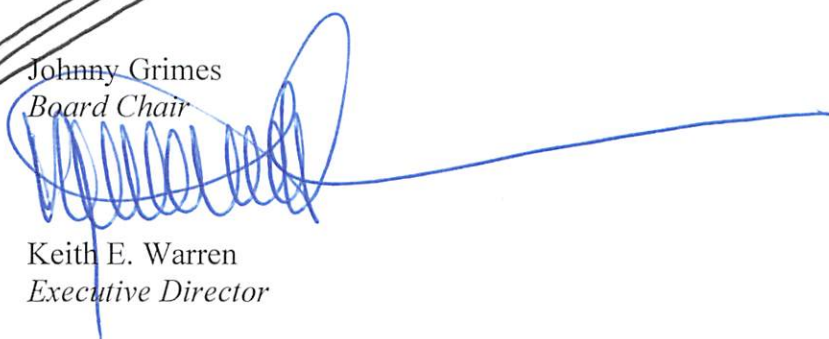
Chairman Grimes announced that the next regularly scheduled meeting of the Board was November 8, 2021, at 10:00 a.m. Mr. Warren indicated that that he would keep the Board advised on the lifting of the COVID 19 State of Emergency, which allowed the Board to meet virtually as a quorum.

The Board had no further business to discuss and Mr. Wallace made a motion to adjourn the meeting. The motion was seconded by Mr. Atchley, and having no objections from the members, Chairman Grimes adjourned the meeting at 10:45 a.m. and review of Electrical Contractor Applications for Examination was conducted.

Respectfully submitted,



Johnny Grimes
Board Chair



Keith E. Warren
Executive Director

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