



State of Alabama  
**The Alabama Board of Electrical Contractors**

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**MINUTES**  
**Board Meeting**  
**January 23, 2023**

The Alabama Board of Electrical Contractors met on Monday, January 23, 2023, at the Board's office located at 2777 Zelda Road in Montgomery, Alabama. Board members in attendance were Mr. Fred Moore (Board Chair), Mr. Jeremy Atchley (Board Vice Chair), Mr. Theodore Blunt (member), Mr. Shon Rogers (member), Mr. Johnny Grimes (member), Mr. Terry Wallace and Mr. Mac McCreless. The Board member absent was Mr. Robert Lamborne. A vacancy existed on the Board due to a resignation. Also present at the meeting were Mr. Keith Warren (Executive Director), Mrs. Hendon Coody (Board General Counsel), Mr. Randy Barrows (Board Administrator), Mr. Mike James (Investigator), Ms. Karen Harlow (Legal Assistant) and Ms. Renee' Reames (Recording Secretary).

**CALL TO ORDER**

The meeting was called to order at 10:12 a.m. by Mr. Fred Moore, Board Chair, and following roll call of the members by Mr. Warren, Mr. Warren reported that a quorum was present to conduct business. The meeting was advertised on the Board's website, [www.aecb.alabama.gov](http://www.aecb.alabama.gov), and the Secretary of State's website, [www.sos.alabama.gov](http://www.sos.alabama.gov), in accordance with requirements of the Alabama Open Meetings Act.

**ADMINISTRATIVE HEARING**

Chairman Moore introduced Mr. Randy Salle', Administrative Law Judge, presiding over the Administrative Hearing in the matter of the administrative complaint filed by the Board against Jeremiah A. Jones, III, dba NJB Electric, LLC, in Case 2022-072. Mr. Jones was present at the Hearing and was represented by Attorney Yusuf Olufemi. Exhibits in the case were presented by Mrs. Coody, Board Attorney, and the Respondent/Defendant's Attorney, Mr. Olufemi. The Board members commented on the Board's role to safeguard public safety and Mr. Jones repeated violations to the Board's Statute and Rules and asked questions to the Respondent for clarification. The Hearing concluded at 10:43 a.m.

**MOTION:** Mr. Wallace made the motion to adjourn into Executive Session for 10 minutes for the purpose of protecting the good name and reputation of the Respondent in Case 2022-072 while considering the evidence and testimony given in the case. The motion was seconded by Mr. Rogers. Mrs. Coody certified that the Executive Session could be called for that purpose. Following a roll call vote, the Board voted unanimously in favor of the motion. Chairman Moore called the Board into Executive Session at 10:45 a.m. and reported the Executive Session would last for approximately 10 minutes.

**MOTION:** Mr. Wallace made the motion to reconvene into Executive Session. The motion was seconded by Mr. Rogers and, following a roll call vote, the Board voted unanimously in favor of the motion. Chairman Moore called the Board business meeting back into session at 10:55 a.m.

Chairman Moore called a recess of the Board meeting at 10:57 a.m. for approximately 15 minutes.

Chairman Moore reconvened the Board meeting at 11:15 a.m.

**MOTION:** Mr. Wallace made the motion to revoke the license of Jeremiah A. Jones, III, in the matter of Case 2022-072. The motion was seconded by Mr. Atchley and the following roll call votes were recorded: Mr. Wallace, aye, Mr. Atchley, aye, Mr. McCreless, aye, Mr. Blunt, aye, Mr. Rogers, aye and Mr. Grimes, aye, with Mr. Moore abstaining from voting.

Judge Salle' indicated he would prepare a summary of the Board's Final Order within 30 days, and he left the meeting at 11:30 a.m.

**MOTION:** Mr. Wallace made the motion to authorize the Board's Chair to execute the Final Order. The motion was seconded by Mr. Grimes and unanimously approved by the Board.

**MOTION:** Mr. Grimes made the motion that a copy of the transcript from the Administrative Hearing be placed in Mr. Jones' file. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Chairman Moore called a recess of the Board at 11:35 a.m. for approximately 30 minutes for lunch.

Chairman Moore reconvened the Board meeting at 12:08 p.m.

#### **APPROVAL OF MINUTES**

Chairman Moore presented for the Board's approval a copy of the minutes from the November 14, 2022, regular Board meeting. The Board members were provided a copy of the minutes prior to the meeting for their review.

**MOTION:** Mr. Atchley made a motion to approve the November 14, 2022, minutes as presented. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Chairman Moore presented for the Board's approval a copy of the minutes from the November 21, 2022, special/called Board meeting. The Board members were provided a copy of the minutes prior to the meeting for their review.

**MOTION:** Mr. Rogers made a motion to approve the November 21, 2022, minutes as presented. The motion was seconded by Mr. McCreless and unanimously approved by the Board.

#### **EXECUTIVE DIRECTOR REPORT**

Mr. Warren presented the Executive Director's Report that included a FY 2023 financial summary for the period ending December 31, 2022. The report included line-item expenditures for the same reporting period. Mr. Warren reported on the number of current licensees to include a comparison to FY 2022. Mr. Warren also reported on the number of complaints received during FY 2022 and FY 2023 (reports filed in the Board's official Book of Minutes).

**MOTION:** Mr. McCreless made a motion to accept the Financial Report as presented by Mr. Warren. The motion was seconded by Mr. Atchley and unanimously approved by the Board.

Mr. Warren presented the Administrator's Report on the activities accomplished by the staff since the last regular Board meeting that was held in November (report filed in Board's official Book of Minutes) and he reviewed the licensing candidates' examination results.

#### **LEGAL COUNSEL REPORT**

Mrs. Coody reported that the Investigative Committee had met, and Mr. James presented the IC recommendations:

- Case 2022-025 – Issue a cease and desist order to the Respondent in the case.
- Case 2022-038 – Administrative close due to Respondent/licensee had passed away.
- Case 2022-053 – Rescind the \$2,500 fine in the earlier cease and desist order.
- Case 2022-055 – Close the case with a letter of concern issued to the Respondent.
- Case 2022-060 – Close as unfounded.
- Case 2022-062 – Close as unfounded.
- Case 2022-066 – Close the case with a letter of concern to the licensee and a letter of concern to the non-licensee.
- Case 2022-068 – Close the case with a cease and desist order issued to licensee and a cease and desist order to the non-licensee.
- Case 2022-069 – Close the case with a cease and desist order issued to Respondent.
- Case 2022-070 – Close as unfounded.
- Case 2022-071 – Close as unfounded.
- Case 2022-073 – Assess a \$1,000 fine to licensee for selling license and issue a cease and desist order to the non-licensee to close the case.
- Case 2022-074 – Close the case with a cease and desist order to the Respondent.
- Case 2022-075 – Close the case with a cease and desist order to the Respondent.
- Case 2022-076 – Close the case with a cease and desist order to the Respondent.
- Case 2022-078 – Close the case with a cease and desist order to the Respondent.
- Case 2022-079 – Administratively close the case due to the Respondent was deceased.
- Case 2022-080 – Close the case with a cease and desist order to the Respondent.
- Case 2022-081 – Assess a \$1,000 fine to the licensee and issue a cease and desist order to the non-licensee to close the case.
- Case 2022-082 – Close the case with a cease and desist order to the Respondent.
- Case 2022-084 – Close the case with a letter of concern to the Respondent.
- Case 2022-085 – Close the case with a directive to the Respondent to cure the issue.
- Case 2022-086 – Close the case with a cease and desist order to the Respondent.
- Case 2022-087 – Close the case with a cease and desist order to the Respondent.
- Case 2022-088 – Close the case with a cease and desist order to the Respondent.
- Case 2022-089 – Close the case with a cease and desist order to the Respondent.
- Case 2022-090 – Close the case with a cease and desist order to the Respondent.
- Case 2022-091 – Close the case as unfounded.
- Case 2022-092 – Close the case as unfounded.

Case 2022-093 – Close the case with a letter of concern to the Respondent.  
Case 2022-094 – Close the case as unfounded.  
Case 2022-095 – Close the case with a cease and desist order to the Respondent.  
Case 2022-096 – Close the case with a cease and desist order to the Respondent.  
Case 2023-005 – Close the case with a letter of concern to the licensee and a cease and desist order to the non-licensee to close the case.  
Case 2023-006 – Close the case with a cease and desist order to the Respondent.  
Case 2023-008 – Close the case with a cease and desist order to the Respondent.  
Case 2023-009 – Close the case with a cease and desist order to the Respondent.  
Case 2023-010 – Administratively close the case due to the complaint having been withdrawn by the complainant.  
Case 2023-11 – Close the case with a cease and desist order to the non-licensee and the licensed journeyman was not found in violation.  
Case 2023-012 – Close the case as unfounded.  
Case 2023-013 – The case had two non-licensed Respondents. Close the case with a cease and desist order to each of the Respondents.  
Case 2023-014 – Close the case with a cease and desist order to the Respondent.  
Case 2023-015 – Close the case as unfounded, with no probable cause.  
Case 2023-016 – Close the case as unfounded, with no probable cause.  
Case 2023-017 – Assess a \$1,000 fine to the licensee and issue cease and desist to each of the two unlicensed individuals to close the case.  
Case 2023-018 – Close the case with a cease and desist order to the Respondent.  
Case 2023-020 – Close the case as unfounded.  
Case 2023-021 – Close the case with a cease and desist order to the Respondent.  
Case 2023-022 – Close the case with a cease and desist order to the Respondent.  
Case 2023-023 – Close the case with a letter of concern to the Respondent.  
Case 2023-024 – Close the case with a letter of concern to the Respondent.

**MOTION:** Mr. Atchley made the motion to accept the recommendations of the IC as presented. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

#### Cease and Desist Form for Unlicensed Individuals

Mr. James also presented an immediate cease and desist form to be utilized in the field by the Investigator while investigating cases found to be unlicensed and in violation of the Board's statute and rules (view copy in Board official Book of Minutes). He explained that the Board's Legal Counsel would then issue a cease and desist order.

**MOTION:** Mr. Atchley made the motion to approve the IC's recommendation to accept the Immediate Cease and Desist form regarding unlicensed individuals. The motion was seconded by Mr. Rogers and unanimously approved by the Board.

#### Update on RFP Specifications and Proposals

Mrs. Coody reported that she had made some changes to the Administrative Services specifications relevant to the Board and had presented a draft to the committee of legal counsels who were working on the matter.

## **CREDENTIALS COMMITTEE**

Mr. Warren reported that the Alabama Apprenticeship Office (AAO) had created a journeyworker card to issue in various apprenticeship programs. Mr. Warren recommended that the card indicate that this was not an official license and to be designated as an apprenticeship completion card in a electrical trade. The Board discussed the potential confusion by the public regarding the journeyworker card vs. journeyman electrical licensure card.

**MOTION:** Mr. Grimes made a motion to authorize the Board's Legal Counsel to send a letter to the AAO to request that they remove journeyworker from the electrical apprentice cards and change the designation to an apprenticeship completion card. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

## **OLD BUSINESS**

The Board discussed proposed legislation to present in the 2023 Legislative Session and agreed to present the same legislation as in the prior year.

Other considerations discussed by the Board were owners of homes who worked on their own property and sold the property without having resided at the property, along with electrical work performed by non-licensees in realtor-sold property. Also discussed was to include Board jurisdiction to adopt a national electrical code when investigating complaints in non-incorporated areas and/or incorporated areas that did not have an electrical code.

**MOTION:** Mr. Grimes made a motion to include NEC jurisdiction for geographical areas without electrical codes during the investigation of complaints. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mr. Warren reviewed further some of the proposed legislative changes: define electrical work, identify prerequisite steps toward licensure, define provisional licensure, modify election of officer language, add subpoena powers, assess administrative cost in litigated cases, provide reciprocity for journeyman, exemptions included workforce staff, apprentices, incidental work for realtor sales and exemptions not include the running of new circuits. The Board agreed to add that an electrical contractor was responsible for the work.

**MOTION:** Mr. Wallace made the motion to pursue legislative changes to the Board's statute as discussed. The motion was seconded by Mr. McCreless and unanimously approved by the Board.

## **Approval of Legal Counsel Contract**

Mr. Warren presented the renewal contract for Legal Counsel services to the Board for approval. He reported that the two-year contract amount remained the same regarding hourly rate and cap per year and he recommended an increase in expenses, which increased the two-year maximum cost.

Mrs. Coody left the meeting at 1:05 p.m.

**MOTION:** Mr. Grimes made the motion to approve the two-year legal services contract with Mrs. Hendon Coody as recommended. The motion was seconded by Mr. Wallace and unanimously approved by the Board.

Mrs. Coody joined the meeting at 1:08 p.m.

Sunset Audit

Mr. Warren reminded the members to complete the Board member survey as a portion of the Board's audit that was being conducted by the Examiners of Public Accounts.

APPLICATIONS

Mr. Barrows presented the applications for the Board's approval. He reported that no Electrical Contractor Applications by Reciprocity had been received for this meeting.

MOTION: Mr. McCreless made the motion to approve the Journeyman Electrician applications for examination as presented by Mr. Barrows (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Grimes and unanimously approved by the Board.

MOTION: Mr. Wallace made a motion to approve the Electrical Contractor Applications as recommended by Mr. Barrows (a list available for viewing in the Board's official Book of Minutes). The motion was seconded by Mr. Rogers and unanimously approved by the Board.

ANNOUNCEMENTS

Chairman Moore reminded the members that the next regularly scheduled meeting of the Board was March 20, 2023, at 10:00 a.m. at the Board's office.

ADJOURNMENT


The Board had no further business to discuss.

MOTION: Mr. McCreless made a motion to adjourn the meeting. The motion was seconded by Mr. Rogers, and having no objections from the members, Chairman Moore adjourned the meeting at 1:45 p.m.

Respectfully submitted,



Fred Moore  
*Board Chair*



Keith E. Warren  
*Executive Director*

/rr