

April 2, 2025
Alabama Board of Electrical Contractors

Members in attendance: David Carpenter, David Kroger, John Britton, David Smith, Theodore Blunt, Jr., Anthony Nixon, Frankie Tubbs, and Matthew Dudley

Members absent: Mike Wilson

Also present: Mike James, Camby Gardner, Tara Hetzel

The meeting was called to order at 10:05 a.m.

Mr. Tubbs and Mr. Dudley were sworn in as the newest members to the Board.

The minutes from the March 2025 meeting were approved. Mr. Koger moved; Mr. Koger seconded. The minutes were unanimously approved.

The Investigative Committee reports were presented to the Board for discussion and approval. It was decided that the Board would ratify the previous Board's decisions of January 22, 2025. Mr. Dudley moved; Mr. Nixon seconded. Motion carried.

The Board then voted on the cases that were presented to the Investigative Committee since the previous Board meeting. The Investigative Committee's recommendation was approved. Mr. Britton moved; Mr. Nixon seconded; Mr. Koger recused. Motion carried.

There was a discussion as to broadening the Board's ability to reciprocate with other states.

The Board discussed the need to hire a paralegal to assist with the Board's legal needs. The Board decided that the Executive Director must hire a paralegal. Mr. Smith moved; Mr. Koger seconded. Motion carried.

Ms. Hetzel presented two matters to the Board for discussion. The first matter the Board considered was working to resolve the invoices of Hendon Coody. Mr. Nixon moved; Mr. Koger seconded. Motion carried.

The next matter discussed was the request by Smith Warren Management Services to pay the invoices that he waived in June 2024. Mr. Britton moved that the Board decline payment at this time until it had the opportunity to sufficiently review the financials of the Board. Mr. Nixon second. Motion carried.

The Board discussed its limited understanding of the financials at this time. The Board also discussed the fact that the need to repay the Governor's Office.

The Board spoke with and questioned Ms. Gardner about her position with the Board. During this discussion, several motions were made as followed:

Mr. Tubbs moved that the Executive Director immediately hire a temporary support staff member. Mr. Koger seconded. Motion carried.

Mr. Koger moved that the Executive Director hire a full-time support staff member. Mr. Smith seconded. Motion carried.

Mr. Britton moved that the Executive Director and staff follow the State's financial rules, especially to ensure accountability for state funds. Mr. Tubbs seconded. Motion carried.

Mr. Smith moved that the Executive Director report on the progress on hiring personnel to the Board by email, with the first email to be April 9, 2025, and then weekly thereafter. Mr. Koger seconded. Motion carried.

Mr. Tubbs moved that the Executive Director send the Board the financials monthly; send all current contracts and/or interagency agreements once; send all documents that are to be discussed at the Board's scheduled meeting at least five days prior to the meeting. Mr. Britton seconded. Motion carried.

The Board discussed one application for SMH. Mr. Smith moved to deny the issuance of a license at this time. Mr. Nixon seconded. Mr. Koger recused.

The Board reviewed and discussed whether to approve Continuing Education and Development, LLC as a Continuing Education provider and whether to approve the two courses presented. Mr. Nixon moved for approval of the vendor and courses. Mr. Britton seconded. Motion carried. There was a discussion on whether the Board would approve each course. Mr. Smith moved that the Board only approve vendors, therefore, the Board should return one of the two checks sent by Continuing Education and Development, LLC. Mr. Koger seconded. Motion carried.

The Board discussed the creation of committees and committee assignments. They are as follows:
The Board Chair will serve as an ex officio member of each committee.

Investigative Committee: Greg Koger, Mike Wilson

Sunset Tasks/Legislative Committee: Anthony Nixon, John Britton, David Smith, Theodore Blunt, Jr.

Education Committee: Matthew Dudley, John Britton, David Smith

Financial Committee: Frankie Tubbs, Anthony Nixon
Community Committee: Matthew Dudley, John Britton

The Board discussed the current legislative session and bills that were being watched. The Board also discussed possible bills to propose for next legislative session.

The Board discussed what technological equipment that staff need to perform their duties. Mr. Dudley moved to authorize the Executive Director to expend \$5,000 on purchasing desktops, printers, scanners, and software; an amount over \$5,000 will require Board approval. Mr. Britton seconded. Motion carried.

Board members discussed whether it was possible to receive the parking deck code for future meetings.

The Board Chair announced that the next Board meeting would be held on April 30, 2025 at 10 a.m.

Mr. Koger moved to adjourn. Mr. Tubbs seconded. Motion carried.

The Board meeting ended at 2:15 p.m.



Chairman