



STATE OF ALABAMA
BOARD OF ELECTRICAL CONTRACTORS
100 North Union St., Montgomery AL 36104
MINUTES OF BOARD MEETING
June 18, 2025

Public notice of this meeting was published on the Secretary of State's web site in accordance with the Alabama Open Meetings Act and advertised on the Board's web site at <https://aecb.alabama.gov/>.

The meeting was officially called to order at 11:00 a.m. Roll was called, and the following Board members were present: Michael Wilson, Theodore Blunt, Jr., David Smith, David Carpenter, Greg Koger, Anthony Nixon, John Britton, Frankie Tubbs, and Matthew Dudley. A quorum was present. Electrical Board staff present: Camby Garner, Administrative Assistant; Tara Hetzel, AECB Attorney/Chief Deputy Attorney General. Heating and Air Board staff present Jeffrey M. Becraft, Executive Director; Nelda Claybrook, Accountant; Kelly Brendle, Accountant; Jennifer Hargrove, Paralegal (Meeting Secretary); Amber Moncrief, Education Assistant, Ellen Leonard, HVAC Board Attorney/Deputy Attorney General. Members of the public present: Jason Reid Home Builders Association of Alabama.

The Chairman called for a review of the minutes from the May 22, 2025, meeting. Mr. Koger made a motion to approve the minutes with amendments and Mr. Wilson seconded the motion. Motion carried unanimously.

The Chairman called for a review of the minutes of the April 2, 2025, Minutes. Mr. Britton made a motion to approve the minutes, and Mr. Nixon seconded the motion. Motion carried unanimously.

The reconstructed minutes from meetings that took place on February 25, 2025, and April 30, 2025 are being tabled for the August meeting as they are still being reconstructed for accuracy.

There were no appearances this meeting.

The chairman called on Jeffrey Becraft for the Agency Report and New Business. Mr. Becraft began with the introductions of the Heating and Air Board staff and the Chairman Mr. Carpenter introduced the Electrical Board members.

Mr. Becraft then reviewed handouts to the Board members of their duties, Board member handbooks and Alabama Ethics law.

Mr. Becraft then discussed the previous Sunset Report and gave a status update on the current Sunset Review (audit) for October 1, 2023, through September 30, 2024. Additionally, Mr. Becraft, Tara Hetzel and Ellen Leonard explained Alabama's Open Meetings requirements regarding committee meetings. All committee meetings should be reported to the Executive director at least 14 days prior to the meeting so that he can post it on the Secretary of State's Open Meetings website.

Mr. Becraft then requested a vote to allow the Executive Director to begin the rule revision process. The process includes writing new rules for AECB then submitting them to the working group on rules for review prior to submission to the full Board. Once the full Board approves the new rules proposed, they will be filed with Legislative Services Agency as the Board's intent to repeal and replace Section 303-X-1 through 303-X-A of the Board's Administrative Code. Mr. Wilson made a motion to allow the Executive Director to begin rule revision. Mr. Tubbs seconded the motion. Motion carried unanimously.

Mr. Becraft went on to call for a vote to repeal rule 303-X-A Appendices via emergency rule to remove the Board's outdated prescribed forms. This allows the Board to change all prescribed forms and post them to the Board's website immediately. Mr. Britton made a motion to repeal the rule and, Mr. Koger seconded the motion. A roll call vote was held, and the motion carried unanimously.

Mr. Becraft continued with the discussion of changes to the investigative and compliance process. An investigative committee meeting will be scheduled prior to the next Board meeting for a full report back to the Board.

The Board agreed on proposed meeting dates for the remainder of the year to be set as August 6, 2025, at 11:00 am in Montgomery, September 24, 2025, at 11:00 am in Montgomery, and December 3, 2025, at 11:00 am in Montgomery.

The board had no officer, Board or Committee Reports for this meeting.

The Board then reviewed Electrical Contractor examination applications as follows:

Approvals

1. Marquise Smith
2. Jaehyung Lim
3. Austin Works
4. Phong Tran
5. Johnathan Bridge
6. Sean Collins

Denials

1. Brandon Cooper – Needs to Provide more Information
2. Daniel Helm – Affidavits
3. Wade Fitzgerald – Application Error

The Chairman then called for the financial report. Ms. Nelda Claybrook presented the Second Quarter FY 2025 financial report. (see attached)

The Chairman then called for a motion to ratify the two hundred and eighty-four (284) new contractors. Mr. Britton made the motion for ratification and Mr. Blunt seconded the motion. Motion carried unanimously.

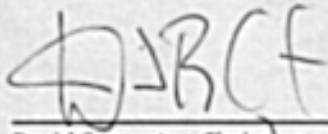
The Chairman then called for the approval to pay expenses for meetings occurring February 26, 2025, April 2, 2025, April 30, 2025, May 22, 2025, and June 18, 2025. Mr. Koger mad a motion to approve payment for meetings, and Mr. Tubbs seconded the motion. Motion carried unanimously.

A vote was held for the election of new officers.

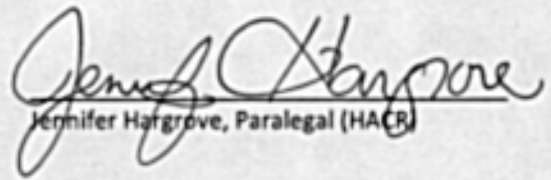
A motion was made by Mr. Nixon to nominate David Carpenter to serve as Chairman for a second term. Mr. Britton seconded the motion. Nominations were closed and Mr. Britton made the motion to approve David Carpenter for a second term. Mr. Nixon seconded the motion. A roll call vote was held, and the motion carried unanimously.

A motion was made by Mr. Carpenter to nominate Greg Koger to a second term as Vice Chairman, and Mr. Nixon seconded the nomination. Nominations were closed and Mr. Tubbs made the motion to approve Greg Koger for a second term. Mr. Dudley seconded the motion. A roll call vote was held, and the motion carried unanimously.

A motion was made by Mr. Nixon to adjourn the meeting at 1:38 p.m. and Mr. Tubbs seconded the motion. A roll call vote was held, and the motion carried unanimously.

A stylized handwritten signature in black ink, appearing to read 'D-Carpenter'.

David Carpenter, Chairman

A cursive handwritten signature in black ink, appearing to read 'Jennifer Hargrove'.

Jennifer Hargrove, Paralegal (HACR)