

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, December 3, 2025, and filed with the agency secretary on Wednesday, December 3, 2025.

AGENCY NAME: Alabama State Board of Electrical Contractors

INTENDED ACTION: Amend

RULE NO.: Chapter 303-X-1
(If amended rule, give specific paragraph, subparagraphs, etc., being amended)

RULE TITLE: DEFINITIONS

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted without changes

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLIII, ISSUE NO. 12, AAM,
DATED TUESDAY, SEPTEMBER 30, 2025.

STATUTORY RULEMAKING AUTHORITY: 34-36-1

(Date Filed)
(For LRS Use Only)

REC'D & FILED
DEC 3, 2025
LEGISLATIVE SVC AGENCY

Jeffrey M. Becraft

Jeffrey Becraft

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**ALABAMA STATE BOARD OF ELECTRICAL CONTRACTORS
ADMINISTRATIVE CODE**

**CHAPTER 303-X-1
DEFINITIONS**

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303-X-1-.01 Name.

(1) Code of Ala. 1975, Section 34-36-3, provides for definitions of the following terms: "licensee", "electrical contracting", "board," "journeyman electrician", and "electrical contractor".

(2) Act. The term "Act" as used in these rules shall mean Title 34, Chapter 36 of the Code of Ala. 1975, regulating the electrical contractor's industry.

(3) Alabama Administrative Procedure Act. The term "Alabama Administrative Procedure Act" refers to the Act codified at Title 41, Chapter 22, of the Code of Ala. 1975.

(4) Board. The term "Board" as used in these Rules shall mean the Alabama Board of Electrical Contractors known as the Alabama Electrical Contractors Board. The Board shall be comprised of

members appointed by the Governor, as set out in Section 34-36-4, Code of Ala. 1975. The public may make submissions and requests to the Board in writing at the following mailing address:

Alabama Electrical Contractors Board

100 North Union Street

Montgomery, Alabama 36130

(5) License. The term "license" as used in these Rules shall mean a license issued to or renewed by a licensed electrical contractor, provisional electrical contractor, journeyman electrician, or continuing education provider by the Board pursuant to the Act. The term license may also be interchanged with the term "certification".

(6) Electrical Contractor. Any person, firm, or corporation who is engaged in the business of soliciting and installing electrical power or control systems; maintaining, altering, or repairing electrical power or control systems, any electrical wiring devices, equipment or any other electrical apparatus. A person who possesses the necessary qualifications, training, and technical knowledge to plan, lay out and supervise the installation of electrical wiring, apparatus, or equipment for lighting, heating, power, or controls. The term may also be interchanged with "Master Electrician".

(7) Journeyman Electrician. A person who possesses necessary qualifications, training, and technical knowledge to install electrical wiring, apparatus, equipment, lighting, heating, power or control, covered by this chapter. He or she shall work under a master or state certified electrical contractor, and shall be capable of doing work according to plans and specifications furnished to him or her and in accordance with standard rules and regulations governing such work.

(8) Retail Seller. The term "retail seller" shall mean any person (as defined in these rules) who sells electrical supplies and equipment, but does not provide for the service, repair or installation of said system.

(9) Inactive Contractor. The term "inactive contractor" refers to any licensed contractor or journeyman who elects to obtain inactive status as a certified contractor. To obtain status as an inactive contractor or journeyman, the licensee shall notify the Board in writing on a form prescribed by the Board of his desire to seek inactive contractor or journeyman. The Board shall then issue the contractor an inactive contractor license. Inactive contractors or journeyman shall not be required nor eligible or allowed to purchase local licenses or be issued any permits to perform installation, service, or repair work, or to solicit or bid to perform installation, service or repair work, on electrical systems. An inactive contractor or journeyman may be allowed by the Board to reactivate their license as an "electrical contractor" or "journeyman electrician" at any time by notifying the Board in writing of his desire to return to "electrical contractor" or "journeyman electrician" status. The inactive contractor shall also submit payment to the Board of the difference in fees between "electrical contractor" and "inactive contractor" or "journeyman electrician" and "inactive journeyman" status.

(10) Minimum Standards. The term "minimum standards" as used in these Rules shall mean those minimum repair and service standards adopted for electrical contractors by the Board pursuant to the Act.

(12) Continuing Education. The term "continuing education" as used in these rules shall mean the required hours of continuing education required by state law for electrical contractors.

(13) Regularly Employed Person. The term "regularly employed person" as used in these rules shall mean a person who is an actual employee of the business, not an independent contractor, who works at least 30 hours or more per week and receives a W 2 wage form not a 1099 form from the employer.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-3

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Amended:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.02 Definitions (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-3, et seq.

History: New Rule: Filed February 11, 2011; effective March 18, 2011. **Amended:** Published May 28, 2021; effective July 12, 2021.

Repealed: Published December 31, 2025; effective February 14, 2026.

303-X-1-.03 Office Of The Board (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.04 Financial Operation (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: New Rule: Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.05 Board Seal (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: New Rule: Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.06 Board Members (Repealed).

(Repealed)

Author: Hendon B. Coody
Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.
History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.07 Powers And Duties Of The Board Members (Repealed).

(Repealed)

Author: Hendon B. Coody
Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.
History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.08 Compensation Of Board Members (Repealed).

(Repealed)

Author: Hendon B. Coody
Statutory Authority: Code of Ala. 1975, §§534-36-5, et seq.
History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.09 Meetings, Quorum And Order Of Business (Repealed).

(Repealed)

Author: Hendon B. Coody
Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.
History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.10 Election Of Officers (Repealed).

(Repealed)

Author: Hendon B. Coody
Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.11 Chairman And Vice Chairman (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.12 Executive Director (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: New Rule: Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

303-X-1-.13 Employees And Contract Agreements (Repealed).

(Repealed)

Author: Hendon B. Coody

Statutory Authority: Code of Ala. 1975, §§34-36-4, et seq.

History: Filed March 7, 1986. **Amended:** Filed June 10, 1988.

Repealed and New Rule: Filed February 11, 2011; effective March 18, 2011. **Repealed:** Published December 31, 2025; effective February 14, 2026.

APA-3

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, December 3, 2025, and filed with the agency secretary on Wednesday, December 3, 2025.

AGENCY NAME: Alabama State Board of Electrical Contractors

INTENDED ACTION: Repeal and Replace

RULE NO.: Chapter 303-X-2

(If amended rule, give specific paragraph, subparagraphs, etc., being amended) **303-X-2.07 title needs to change to List of Licensed Contractors**

RULE TITLE: ORGANIZATION AND ADMINISTRATIVE PROCEDURES OF THE BOARD

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted with changes. None

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLIII, ISSUE NO. 12, AAM,
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LEGISLATIVE SVC AGENCY

Jeffrey M. Becraft

Jeffrey Becraft

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**ALABAMA STATE BOARD OF ELECTRICAL CONTRACTORS
ADMINISTRATIVE CODE**

**CHAPTER 303-X-2
ORGANIZATION AND ADMINISTRATIVE PROCEDURES OF THE BOARD**

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303-X-2 .01 Purpose.

The Alabama Board of Electrical Contractors was created to license qualified electrical contractors and journeyman electricians on a statewide basis in order to protect the public by identifying those contractors who have the knowledge and ability to install, service, or repair electrical systems.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4

History: New Rule: Published ~~_____~~December 31, 2025; effective ~~_____~~February 14, 2026.

303-X-2 .02 Officers.

The Board annually shall elect from its members a chairman, vice chairman, and a secretary. The chairman shall preside over meetings of the Board when present and shall appoint all committees of the Board. The vice chairman shall preside over meetings of the Board in the absence of the chairman. The chairman shall designate another member to preside at meetings from which both the chairman and vice chairman are absent. No moneys shall be withdrawn from the funds of the Board except by direction of the Board as provided in state law.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4

History: New Rule: Published ~~_____~~ December 31, 2025; effective ~~_____~~ February 14, 2026.

303-X-2 .03 Executive Director.

The Board may select and hire an executive director to serve at the pleasure of the Board. The executive director shall be responsible for the administration of Board policies. The executive director shall perform duties assigned by the Board and shall perform the duties of the secretary of the Board if directed by the Board. The executive director shall also fulfill the duties assigned to the executive director or executive secretary as described in the Alabama Administrative Procedure Act. The executive director shall perform the following tasks: keep all minutes, books, records, and files of the Board; shall issue all certificates in the name of the Board; shall send all notices and attend to all correspondence directed by the Board; shall receive and deposit fees; and shall perform all incidental duties of the office as directed by the Board. The executive director shall be designated as the agent for the Board for service of legal process upon the Board. The executive director shall have custody of and shall safeguard and keep in good order all property and records of the Board. The executive director shall sign all instruments and matters that require approval of the Board. The executive director shall receive and deposit all funds to the credit of the board in the State Treasury and shall review all bills before requesting the State Comptroller to make payment of any accounts. The executive director shall keep the records of the Board which shall include, without limitation, all applications for certification by the Board and supporting documentation; a complete and permanent record of all applications that fail to result in certification; evidence of

the important business transactions of the Board; a complete and permanent record of all certifications issued by the Board; and a record of all enforcement and disciplinary actions taken by the Board. All correspondence to the Board, including requests for information and the submission of requests, shall be made to the executive director at the Board's office in Montgomery, Alabama.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4

History: New Rule: Published ~~_____~~ December 31, 2025; effective ~~_____~~ February 14, 2026.

303-X-2 .04 Other Staff.

(1) The Board may also employ other full time or part time administrative staff who shall work under the direction and supervision of the executive director.

(2) All Board staff, including the executive director, shall be entitled to reimbursement for travel the same as other employees of the State of Alabama, including actual expenses for authorized out of state travel, and per diem and transportation costs for in state travel.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4

History: New Rule: Published ~~_____~~ December 31, 2025; effective ~~_____~~ February 14, 2026.

303-X-2 .05 Meetings.

(1) The Board shall conduct regular meetings to perform its lawful duties at least two times annually in the first and third quarter.

(2) The Board may meet on other occasions as necessary to conduct its business and to comply with state law and the Rules and Regulations of the Board. Special meetings of the Board may be called by the chairman or by a majority of the members of the Board.

(3) Each member of the Board shall be given at least ten days notice of the time, place, and purpose of any regular meeting. This notice may be waived by the individual member and is waived by the member's presence at the called meeting. Each member of the Board shall receive reasonable notice for all called special meetings. The executive director shall provide reasonable notice

to the public of all regular and special meetings of the Board as appropriate under the circumstances.

(4) Five members the Board shall constitute a quorum for the transaction of all business.

(5) The Board may meet at its Board offices in Montgomery, Alabama or such other location as designated to conduct the business of the Board.

(6) Each member of the Board shall receive Three Hundred Dollars (\$300.00) per day Board pay for attending sessions of the Board or its committees and, in addition, shall be reimbursed for such necessary travel as are paid to state employees, to be paid from fees collected by the Board. Board pay is limited to 15 payments per year.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4

History: New Rule: Published ~~_____~~ [December 31, 2025](#); effective ~~_____~~ [February 14, 2026](#).

303-X-2 .06 Voting.

All Board members, including the chairman, are entitled to make or second motions. A majority of those members of the Board present and voting on any matter shall decide the matter before the Board. The chairman and other officers of the Board shall be allowed to vote on matters the same as other members of the Board. Votes of the Board shall be included in the minutes of the Board and kept as part of the permanent records of the Board.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4

History: New Rule: Published ~~_____~~ [December 31, 2025](#); effective ~~_____~~ [February 14, 2026](#).

303-X-2 .07 ~~List~~[List](#) of Licensed Contractors.

The Board may publish the list of certified contractors on the Board's designated website.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6

History: New Rule: Published ~~_____~~ [December 31, 2025](#); effective ~~_____~~ [February 14, 2026](#).

303-X-2 .08 Open Records.

Any citizen wishing to inspect and/or obtain public records should submit a public records request form detailing the record or records desired. The certified records will be provided as stated on the Board's website. The Board does not charge a fee for public records.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 3-12-40 through 36-12-46

History: New Rule: Published ~~_____~~ December 31, 2025; effective ~~_____~~ February 14, 2026.

APA-3

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, December 3, 2025, and filed with the agency secretary on Wednesday, December 3, 2025.

AGENCY NAME: Alabama State Board of Electrical Contractors

INTENDED ACTION: Repeal and Replace

RULE NO.: Chapter 303-X-3
(If amended rule, give specific paragraph, subparagraphs, etc., being amended)

RULE TITLE: LICENSING AND FEES

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted without changes. CEDIA made commentary about section 303-X-3.07

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Jeffrey M. Becraft
Jeffrey Becraft

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**ALABAMA STATE BOARD OF ELECTRICAL CONTRACTORS
ADMINISTRATIVE CODE**

**CHAPTER 303-X-3
LICENSING AND FEES**

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303-X-3-.01 Definitions.

(1) Applicant: Any person or entity making a formal application for an examination or certification of any type.

(2) License: The determination that the qualifications for the knowledge and skill of an individual with respect to electrical contracting. The term certification and license may be used interchangeably in throughout this section.

(3) Entity: Any being that possess a certification, license, or registration by this Board.

(4) Person in Responsible Charge: A certification or license holder at the direction of projects involving the installation or service and repair of electrical systems requiring initiation, professional skills, technical knowledge, and independent judgement. The responsible charge may be an employee, owner, partner, or corporate officer of the partnership, corporation, business trust, or other legal entity. The responsible charge must possess the requisite skill, knowledge, and experience and have the responsibility to supervise, direct, manage, and control

the installation, service, or repair activities of the business entity with which he is affiliated.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4; 34-36-6

History: New Rule: Filed February 11, 2011; effective March 18, 2011. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-3-.02 Qualifications to sit for Electrical Contractor Examination.

(1) All applicants for electrical contractor licensure must submit a completed application, application fee, personal identification and supportive documents before taking an examination approved by the Board. After reviewing the documents submitted, the Board may approve or deny an applicant's request to sit for the examination. The Board shall examine applicants at least once every three (3) months according to the method deemed by it to be the most appropriate to test the qualifications of applicants.

(2) The scope of licensing for an electrical contractor includes installation, design, plan, lay-out and directly supervising electrical construction activities. This work supervised must be commercial, industrial, or residential.

(3) An electrical contractors' license in the state of Alabama is unlimited in voltage and bid requirements.

(4) An applicant for statewide electrical contractor license must document to the Board's satisfaction a minimum of eight thousand (8,000) hours of experience in the overall design, planning, lay-out, and direct supervision of electrical construction activities and the soliciting and installing of electrical power or control systems. This requirement may be satisfied with the documentation of eight thousand (8,000) hours of experience as a journeyman electrician in charge of jobs.

(5) The applicant's electrical construction experience and activities must be truthfully, clearly and sufficiently documented on the application where indicated.

(6)—The applicant for an electrical contractor's license may substitute (1) year of college education or equivalent from an electrical curriculum accredited by the Alabama Post-Secondary of Community College System or one (1) year of an approved industry recognized apprenticeship program for one thousand (1,000) hours of electrical experience. A maximum of two thousand (2,000) hours

of the eight thousand (8,000) hours total requirement can be met with the substituted hours. The applicant must provide appropriate documentation of the substituted hours in an electrical curriculum or apprenticeship program, subject to the approval of the Board.

(7) All applications submitted to the Board to qualify to sit for the electrical contractor's examination expire in one year from the approval date if the applicant has not successfully passed the requisite examination and fulfilled the requirements for licensing by the Board. If an applicant seeks to be qualified to take an examination to be licensed as an electrical contractor after the expiration date, a new application must be submitted to the Board.

(8) All licenses shall expire annually.

(9) No electrical contractor license shall be issued except in compliance with this act and none shall be issued except to a person or a person in a firm, partnership, association or corporation.

(10) The Board may recognize a license issued by any other reciprocating state that, in the Board's opinion, has standards of practice or licensure equal to or greater than those required by this state. A list of the approved reciprocal states is maintained at the Board office. The Executive Director shall review and approve or deny all applicants for a reciprocal license.

(11) An applicant for an electrical contractor's license that holds a valid professional electrical engineer's license registered in the state of Alabama is qualified to sit for the requisite examination.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6; 34-36-7

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed and New**

Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.03 Qualifications to Sit for Journeyman Electrician Examination.

(1) All applicants for licensure must submit a completed application, application fee, personal identification and supportive documents before taking an examination approved by the

Board. After reviewing the documents submitted, the Board may approve or deny an applicant's request to sit for the examination. The Board shall examine applicants at least once every three (3) months according to the method deemed by it to be the most appropriate to test the qualifications of applicants.

(2) Applicants for the state-wide journeyman electrical examination must demonstrate a minimum of eight thousand (8,000) hours experience that includes the installation of electrical wiring, apparatus or equipment for lighting or power, and/or controls thereof. This work must be commercial, industrial or residential. The applicant must also be capable of performing said work according to plans and specifications furnished to him or her and in accordance with standard rules and regulations governing such work.

(3) An applicant for a state-wide journeyman electrician examination may substitute one (1) year of education from an electrical curriculum accredited by the Alabama Post-Secondary of Community College System or industry recognized apprenticeship program for one thousand (1,000) hours of electrical experience for a maximum of two thousand (2,000) hours of the eight thousand (8,000) hours total required. The applicant must provide appropriate documentation, subject to the approval of the Board, of said education or apprenticeship program.

(4) All applications submitted to the Board to qualify to sit for the state-wide journeyman electrician's examination expire in two years from the approval date if the applicant has not successfully passed the requisite examination and fulfilled the requirements for licensing by the Board. If an applicant seeks to be qualified to take an examination to be licensed as a journeyman electrician after the expiration date, a new application must be submitted to the Board.

(5) All licenses shall expire annually.

(6) The Board may recognize a license issued by any other reciprocating state that, in the Board's opinion, has standards of practice or licensure equal to or greater than those required by this state. A list of the approved reciprocal states is maintained at the Board office. The Executive Director shall review and approve or deny all applicants for a reciprocal license.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6; 34-36-7

History: Filed March 7, 1986. **New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-3-.04 Requirements for Licensing Electrical Contractors and Journeyman Electricians.

(1) All licenses shall be renewed before the last day of the quarter in which it was issued.

(2) Certification by the Board is required for all persons employed by realty management companies who perform commercial and residential installation, service or repair on property owned by a party other than themselves.

(3) Certification by the Board is also required for journeyman electricians.

(4) Certification by the Board is required for electrical installation, service, or repair work performed preowned, previously set manufactured or modular homes.

(5) Electrical Contractors are required to obtain 14 hours of continuing education hours every two years.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6; 34-36-7

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-3-.05 Renewal and Licesning Filing Requirements.

All new licensure applications, application for examination, annual renewal application, or any other submissions to the Board required by these rules, shall be deemed filed when received by the Board. The executive director or designee may reject any application for licensure, application for examination, annual renewal application, or other submission to the Board that appear inaccurate, are incomplete, are for an individual or entity of whom which any fees and past due administrative fines have not been paid at the time the application or renewal is filed.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8; 34-36-9

History: **New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-3-.06**Forms of Licensing.**

(1) Any individual with the desire to qualify as a licensed electrical contractor or journeyman electrician via examination process shall be required to sit for a prelicensure examination prior to being considered for licensing by the Board. Licenses shall be issued only to those individuals who have properly submitted the appropriate applications to the Board under Alabama law and the Board's rules and regulations, and who have taken and passed the Board's examination as provided in Alabama law.

(2) An individual who desires to obtain status as an electrical contractor via reciprocity may qualify if they hold a current and valid license in a qualifying reciprocal state with no previous or pending disciplinary action. Licenses shall be issued only to those individuals who have properly submitted the appropriate applications to the Board under Alabama law and the Board's rules and regulations.

(3) Any individual applying for an electrical contractor license must personally satisfy all licensure requirements before issuance of the license as electrical contractor by the Board.

(4) An electrical contractor who desires to qualify a second or additional business entity by holding dual certifications with the Board, that person is required to appear at a meeting of the Board and present evidence of ownership, ability to supervise, direct, manage and control that business entity. The electrical contractor must also present evidence at or before this Board meeting of his financial responsibility for the additional business entity. If approved the licensee shall also pay an additional licensing fee to the Board for this additional business entity. It is entirely within the Board's discretion to allow or disallow the additional business entity to be certified under the electrical contractor.

(5) Any person applying for a journeyman electrical license must satisfy all licensure requirements before issuance of a license as a journeyman electrician by the Board.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6; 34-36-7; 34-36-13

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.07**Exemptions.**

(1) Retail sellers of electrical equipment and systems who does not provide installation of said systems, or provides for the

contracting for the service, repair or installation of said systems;

(2) Electrical installation, service or repair work performed by an owner of a building on said building owned by him or her;

(3) Electrical installation, or service and repair, performed by anyone who is regularly employed as a maintenance person incidental to and in connection with the business in which he is employed, provided said electrical work is done on the premises of said owner, and repair person does not engage in electrical work for others.

(4) Installation, construction or maintenance of power systems for the generation and secondary distribution of electrical currents constructed under the provisions of the national electrical safety code which regulates the safety requirements of utilities;

(5) Installation, construction, maintenance or repair of telephone or signal systems by or for public utilities or their corporate affiliates, when such work pertains to the services furnished by such utilities;

(6) Any technician employed by a municipal franchised CATV system;

(7) Any electrical contractor or journeyman electrician employed by a state licensee of the Board or a licensee of a county or municipality where the contract work is being performed;

(8) The owner of any premises or any employee of any such owner when performing electrical work or installing, constructing, maintaining, altering or repairing electrical wiring, equipment or apparatus on such premises;

(9) An employee or an electric utility when installing or repairing electric appliance and equipment for a customer;

(10) The installation, construction or maintenance of systems that operate on 25 volts or less.

(11) The installation, construction or maintenance of direct broadcast satellite services.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-13

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.08 Failure to Renew.

(1) Any electrical contractor, provisional electrician or journeyman electrician who has not renewed their certification by 11:59 pm on the date of expiration is immediately considered expired.

(2) Any expired electrical contractor license which has expired due to failure to renew may only be reinstated within five (5)

years from the date of expiration after application and payment of a reinstatement fee, payment of all accrued renewal fees and satisfaction of all continuing education requirements, which may be as much as thirty-five (35) hours. The reinstatement fee is in addition to all other fees which may apply.

(3) Any expired license for an electrical contractor who has not restored their license after 5 calendar years (1825 days), or more, is considered expired and shall be required to sit for and pass the written prelicensure examination prior to applying for re licensure as a new applicant.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-9

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.09 Procedure in the Event of the Loss, Death or Incapaciation of a Certified Contractors.

(1) In the event a licensed electrical contractor in responsible charge separates by termination, layoff, or voluntary resignation from a partnership, corporation, business trust, or other legal entity operating under his or her certification, the licensed contractor and entity shall notify the Board within five {5} days of the separation by submitting a severance notification form prescribed by the Board. The entity must immediately cease entering all contracts, both verbal and written, and the installation, service and/or repair of any electrical system until a licensed electrical contractor applies to, and is approved by, the Board as responsible in charge for the entity. Operating without a certified contractor in responsible charge is a violation of Section 34-36-16, Code of Ala. 1975.

(2) In the event of the death or incapacitation of a certified contractor in writing within 45 days by any partnership, corporation, business trust, or other legal entity operating under the certification of the deceased or incapacitated person in responsible charge. These business entities are eligible to apply for an emergency license on an application prescribed by the Board and must provide a death certificate or official statement from a physician attesting to incapacitation.

An emergency certification shall be active for no longer than 90 days before expiring. The entity may continue to enter new contracts and engage in the installation, service or repair of electrical systems while the certification remains active. Once expired the entity must immediately cease entering all contracts, both verbal and written, and the installation, service and/or repair of any electrical system until a certified contractor applies to, and is approved by, the Board as responsible in

charge for the entity. Failure to notify the Board of the death of a contractor is a violation of Section 34-36-6(9)(c) Code of Ala. 1975.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6; 34-36-7; 41-9A-3

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.10 Fees and Charges.

(1) The following fees and charges have been established by the Board effective January 17, 2026.

- (a) Electrical Contractor Examination Fee \$165.00
- (b) Journeyman Electrician Examination Fee \$115.00
- (c) Electrical Contractor License Fee \$150.00
- (d) Journeyman Electrician License Fee \$ 35.00
- (e) Electrical Contractor Renewal Fee \$150.00
- (f) Journeyman Electrician Renewal Fee \$ 35.00
- (g) Electrical Contractor Restoration Renewal Fee \$ 50.00 per year
- (i) Inactive Electrical Contractor Certificate \$ 75.00
- (j) Inactive Journeyman Electrician Certificate \$ 15.00
- (k) Re-issuance or Replacement Card Fee \$ 25.00
- (l) Provisional License Renewal Fee \$ 75.00
- (m) Reciprocal Electrical Contractor License \$315.00
- (n) Continuing Education Provider \$250.00

All renewal fees, restoration renewal fees and inactive licenses are due and payable annually.

(Inactive contractors are not eligible to purchase local licenses or permits until the inactive contractor returns to an active certified contractor status and meets all requirements for licensing as an active electrical contractor, including payment of the proper fee(s))

(2) Examination fees are in addition to the fees required for initial licensing fee.

(3) All fees established by the Board shall be submitted with the application for examination to become certified with the Board, and no part of said fees shall be refunded. These fees shall be received by the Board and held for the purpose of paying the expenses associated with processing the application and to pay the expenses associated with testing.

(4) The Board may pass along to the applicant the service fee charged by any credit card company, bank, or card processing organization to process any online or in house credit card fee.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-7; 34-36-8; 34-36-9; 34-36-11

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.11 License Modifications.

(1) All licenses issued after July 1, 2025, are available for each contractor to view and print through at the time of renewal. The Board may issue a hard copy card, if available, to a certified contractor by request.

(2) The Board may modify the information on a license for a certified contractor who submits a written, sworn, and notarized statement to the Board that includes information establishing that the certified contractor's name has been changed by marriage or court order. If the certified contractor seeks issuance of a replacement licensed to accommodate a name change, the originally issued certification card must be returned to the Board as a condition of the issuance of the new certified contractor card.

(3) A certified contractor may apply to the Board to change the business name on their license by submitting a new application for licensure with their current certification number listed.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6; 34-36-7

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-3-.12 Military Members and Spouses, and Federal Government Personnel.

(1) Acceptance of Military Education, Training, or Service.

(a) The Board may accept education, training, or service completed by an individual as a member of the Armed Forces or reserves of the United States, the National Guard of any state, the military reserves of any state, or the naval militia of any state as sufficient education or experience to sit for examination.

(2) Acknowledgement of Military and Federal Government Personnel and Military Spouses

(a) After receiving military orders or federal government transfer to the State of Alabama, the Board may waive the electrical contractors examination for military or Federal Government personnel and military spouses who hold a current and electrical contracting license in another state, district, or territory of the United States, or in any branch of the United States Armed Forces, including the National Guard, with licensing

or certification; or U.S. Dept of Justice, FBI, U.S. Attorney's Office, Bureau of ATF, DEA(Drug), U.S. Marshall Services and NASA

(b) The Board will waive the licensing fee for military spouses upon initial certification during a transfer of station ordered by the Armed Forces or reserves of the United States.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 31-12A-2; 31-1-6

History: New Rule: Published December 31, 2025; effective February 14, 2026.

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, December 3, 2025, and filed with the agency secretary on Wednesday, December 3, 2025.

AGENCY NAME: Alabama State Board of Electrical Contractors

INTENDED ACTION: Repeal and Replace

RULE NO.: Chapter 303-X-4
(If amended rule, give specific paragraph, subparagraphs, etc., being amended) **303-X-4.02 and 303-X-4.08**

RULE TITLE: CONTINUING EDUCATION REQUIREMENTS FOR LICENSED CONTRACTORS

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted with changes. Brent Dupuy notified Board that there was an error in section 303-X-4.02 regarding timing of continuing education hours.

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLIII, ISSUE NO. 12, AAM,
DATED TUESDAY, SEPTEMBER 30, 2025.

STATUTORY RULEMAKING AUTHORITY: 34-36-1 et seq

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(For LRS Use Only)
REC'D & FILED
DEC 3, 2025
LEGISLATIVE SVC AGENCY

Jeffrey M. Becraft
Jeffrey Becraft

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**ALABAMA STATE BOARD OF ELECTRICAL CONTRACTORS
ADMINISTRATIVE CODE**

**CHAPTER 303-X-4
CONTINUING EDUCATION REQUIREMENTS FOR LICENSED CONTRACTORS**

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303-X-4-.01 Definitions.

(1) Board Approved Continuing Education Provider: An individual; partnership; association; organization; educational institution; or governmental agency, offering continuing education for electrical contractors that meet Board criteria for approval and are assigned an issued a Provider ID by the Board.

(2) Board Approved Continuing Education Instructor: May be a certified electrical contractor, industry expert professional, or otherwise qualified individual. When the instructor is not a certified contractor, there shall be evidence of knowledge, skill, and experience of the electrical contracting industry.

(3) Board Approved Continuing Education Course: A course that meets the definition of continuing education and has been approved by the Board to be administered by a board approved provider. A course may be a program of multiple sessions or a single session lasting at least two hours.

(4) Continuing Education: Planned, organized learning experiences designed to augment the knowledge, skill, and ability to enhance the knowledge of an licensed contractor and therefore

improve the installation, service or repair during the practice of electrical contracting for a consumer.

(5) Continuing Education Hours: Unit of measurement of continuing education that meets Board criteria for approval and lasts at least two hours.

(6) Provider ID: A permanent, nontransferable number assigned by the Board to designate an approved provider.

(7) Education Committee: An annually designated committee consisting of at least one Board member and the executive director that assist in the review and continuation of the Board's continuing education program and prelicensure program.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(b)(c)

History: Filed March 7, 1986. **Repealed and New Rule:** Filed February 11, 2011; effective March 18, 2011. **Repealed and New**

Rule: Published December 31, 2025; effective February 14, 2026.

303-X-4-.02 Continuing Education General Standards.

(1) All electrical and provisional electrical contractors shall be individually accountable for obtaining 14 hours of ~~continued competence to renew annually~~continuing education hours every two years.

(2) The Board may prescribe additional continuing education courses as disciplinary action.

(3) All licensed contractors shall meet continuing education requirements as stated in Section 34-36-8 Code of Ala. 1975.

(4) Continuing education is not required for the first year a contractor holds a certification.

(5) Failure to complete the minimum continuing education requirements annually will prevent the renewal of a certified contractor's license until proof of compliance is submitted to the Board.

(6) Units of measure for continuing education in hours. One hour equals at least 50 minutes.

(7) Continuing education hours are awarded in increments of two hours not to exceed fourteen hours.

(8) Certified contractors may roll over up to seven hours on an annual basis.

(9) The Board may accept continuing education earned from an alternative continuing education provider by submitting a request for approval of non-traditional continuing education.

(10) Continuing education courses and activities may not be repeated within the earning period for credit.

(11) Proof of compliance with the continuing education requirements must be submitted to the Board before the quarter in which the licensee expires annually

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

303-X-4-.03 Education Committee.

(1) The Board may designate an Education Committee on an annual basis to assist in the development of a curriculum of courses each year. The Board may charge fees for reviewing continuing education providers, courses, instructors, and non-traditional continuing education course applications to the applicant.

(2) The Education Committee shall be tasked with the following duties:

(a) Approve all pre-licensure electrical contractor applications;

(b) Approve or deny course applications that meet the requirements for Board Approved Continuing Education Course;

(c) Approve or deny provider applications that meet the requirements for Board Approved Continuing Education Providers;

(d) Approve or deny instructor applications that meet the requirements for Board Approved Continuing Education Instructors;

(e) Approve or deny applications for non-traditional continuing education.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

Qualifications and Standards for Board Approved Providers and Instructors.

(1) An application for approval as a Board approved provider of continuing education shall submit to the Board the required application that demonstrates:(a) An organized plan for quality continuing education for electrical contractors;
(b) The mission and objectives of the provider;
(c) Policies and procedures for implementation and evaluation of the educational programs and the educational unit;
(d) An identifiable educational unit with designated qualified personnel and resources for conducting an organized plan of continuing education.

(2) Approved providers are accountable for the quality, accuracy and veracity of continuing education provided.

(3) Approved providers are responsible for ensuring the instructor(s) possess qualifications appropriate to the content of the activity.

(4) Approved providers shall submit electronic records of all contact hours awarded to certified contractors to the Board in a format and method specified by the Board.

(5) Records and reports shall be maintained for a minimum of three years.

(6) An assigned provider number shall be issued upon approval of the entity as an approved provider of continuing education.

(a) The Board Approved Provider ID does not expire, provided standards for approval are maintained;

(b) The provider ID shall be listed on course announcements, certificates, records, and reports including all correspondence with the Board;

(c) Name of entity attached to the Board assigned provider number may be changed upon written request from the contact person or administrator.

(7) Withdrawal of approval as a provider may occur if the provider fails to adhere to requirements in these rules. Grounds for withdrawal of approval include, but are not limited to:

(a) Lack of qualified personnel for planning and conducting continuing education for industry contractors,

(b) Inadequate record maintenance,

(c) Fraud, deception, or misrepresentation relating to the educational program,

(d) Failure to comply with request for documents, submitting false, inaccurate, or incomplete evidence of continuing education programs conducted, and certificates issued,

(e) Aiding or abetting a licensee who fails to meet the

continuing education requirement by altering or falsifying certificates.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

303-X-4-.05 Application for Continuing Education Course Standards.

1) An application for course approval from an approved provider of continuing education shall be submitted to the Board with the required fee.

(2) The Board will consider proposed courses and curricula for approval only after a review of the proposal by the Board's Education Committee. Requests for approval of proposed courses and curricula shall contain:

(a) Detailed information regarding the instructors to be used;

(b) The proposed facilities or platform, including equipment to be utilized in instruction;

(c) A detailed course syllabus, which shall include a sufficient description of the planned instruction, resource materials, and textbooks involved in the instruction;

(d) The number of contact hours and continuing education hours requested.

(3) Acceptable content for continuing education courses shall include one or more of the following:

(a) Technology, procedures, and industry related applications;

(b) Specialty areas of electrical contracting and practices;

(c) Electrical wiring techniques, system controls, and safety factors;

(d) Administration, management, and supervision in electrical contracting or related trade;

(e) Electrical practice and education;

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

303-X-4-.06 Denial of Application for Provider, Instructor, or Course; Request for Reconsideration.

(1) The Board may deny any education related application that fails to meet the established standards of the Board or which the Board considers inadequate to properly educate its certified contractors. The Board may consider requests for reconsideration

for applications which have been denied upon a submission of a written request to the Board.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

303-X-4-.07 Revocation, Suspension, Termination of Provider, Course, or Instructor.

(1) The Board may revoke, suspend, or terminate any provider, course or instructor approval if the Board determines that a course provider or curriculum has failed to comply with the Rules of the Board or its education requirements or has failed to comply with its written agreement regarding conduct of the approved course or curriculum.

(2) The Board may request that a course provider reapply to the Board for approval if the provider has not held any classes for continuing education credit or submitted a roster to the Board for a period of four years. The provider will be required to submit a new application along with all appropriate fees to the Board for approval prior to holding a class for continuing education credit.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

303-X-4-.08 First Year Continuing Education Exemption.

A certified contractor is not required to obtain ~~four~~fourteen (14) hours of continuing education hours to renew their license for the first renewal year following the year he or she received their initial license.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-8(c)

History: New Rule: Published ~~December 31, 2025~~; effective ~~February 14, 2026~~.

APA-3

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, December 3, 2025, and filed with the agency secretary on Wednesday, December 3, 2025.

AGENCY NAME: Alabama State Board of Electrical Contractors

INTENDED ACTION: Repeal and Replace

RULE NO.: Chapter 303-X-5
(If amended rule, give specific paragraph, subparagraphs, etc., being amended)

RULE TITLE: MINIMUM STANDARDS FOR THE PRACTICE OF ELECTRICAL CONTRACTING

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted without changes. None

NOTICE OF INTENDED ACTION PUBLISHED IN VOLUME XLIII, ISSUE NO. 12, AAM,
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STATUTORY RULEMAKING AUTHORITY: 34-36-1 et seq

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REC'D & FILED

DEC 3, 2025

LEGISLATIVE SVC AGENCY

Jeffrey M Becraft

Jeffrey Becraft

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**ALABAMA STATE BOARD OF ELECTRICAL CONTRACTORS
ADMINISTRATIVE CODE**

**CHAPTER 303-X-5
MINIMUM STANDARDS FOR THE PRACTICE OF ELECTRICAL CONTRACTING**

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303-X-5-.04	Electrical Systems in Modular or Manufactured Housing
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303-X-5-.01 Definitions.

1) Minimum Standard: The basic or minimum requirements allowable by the Board as it pertains to the practice of electrical contracting or installation, service, and repair of residential and commercial electrical systems and equipment.

(2) Installation: The act or process of putting in place electrical systems including equipment.

(3) Service: The act of diagnosing, repairing, or replacing electrical systems including equipment.

(4) Repair: The act of fixing or mending residential and commercial electrical systems and/or equipment.

(5) License Number: A unique number assigned to each electrical contractor, provisional electrical contractor, and journeyman electrician.

(6) Business Name: The company name printed on the certification under which any entity is certified by this Board.

(7) Electrical Systems: Interior and exterior wiring , including power, lighting, control, and signal circuit wiring together with all their associated hardware, fittings, and wiring devices, both permanent and temporarily installed, from the load side of the service point to outlets or including the power source to the outlets where there is no service point. As defined by the NEC Article 100 Definitions for Premises Wiring

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-4(e)

History: Filed March 7, 1986. **Repealed:** Filed February 14, 2011; effective March 21, 2011. **New Rule:** Filed December 5, 2012; effective January 9, 2013. **Amended:** Filed June 27, 2016; effective August 11, 2016. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-5-.02 Minimum Standards for The Practice of Electrical Contracting and Installation, Service or Repair of Residential and Commercial Electrical Systems and Equipment.

(1) Pursuant to Section 34-36-6(a)(2), Code of Alabama, 1975, the Board adopts the following minimum standards for the installation, service or repair of commercial and residential electrical systems and all electrical contractors shall comply with the minimum standards required by:

(a) Brand specific manufacturers installation instructions;

(b) Any minimum standards required and described by applicable local, State, and Federal codes or ordinances, as well as any and all applicable Alabama agencies, Board's and Commissions' rules and regulations. Where there is conflict between the minimum standards adopted by the Board and the applicable local, State, or Federal codes or ordinances or any applicable Alabama agency, Board or Commission's, rules and regulations, the most restrictive will govern.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-7

History: New Rule: Filed December 5, 2012; effective January 9, 2013. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-5-.03 Obligation to Furnish Information Regarding Installation, Service, or Repair of Electrical Systems.

All licensed contractors shall be required to provide the Board, upon request, drawings or other information used by the certified contractor concerning the design, installation, service, and repair of an electrical system by the licensed contractor.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(a)(2); 34-36-6(4)

History: New Rule: Filed December 5, 2012; effective January 9, 2013. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-5-.04 Electrical Systems in Modular or Manufactured Housing.

(1) Any electrical installation, service, or repair in a previously inspected modular or manufactured housing, by the Alabama Manufactured Housing Commission; is under contractual agreement between the owner of the structure and the licensed contractor and is within the regulatory authority of the Board. Any individual performing such work is required to be certified by the Board.

(2) The Board will refer complaints involving electrical systems in newly titled modular or manufactured housing to the Alabama Manufactured Housing Commission established by Alabama law.

(3) The Board will investigate all illegal or uncertified individuals involved in the installation service, or repair of an electrical system performed in a previously inspected modular or manufactured home.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-13(7); 24-5-1 et. seq.

History: New Rule: Filed December 5, 2012; effective January 9, 2013. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

303-X-5-.05 Display of Buisness Name.

(1) Every licensed contractor shall display in a prominent, legible manner, The State of Alabama Board of Electrical Contractors license at his principal place of business.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-12

History: New Rule: Filed December 5, 2012; effective January 9, 2013. **Repealed and New Rule:** Published December 31, 2025; effective February 14, 2026.

APA-3

**CERTIFICATION OF ADMINISTRATIVE RULES
FILED WITH THE LEGISLATIVE SERVICES AGENCY
OTHNI LATHRAM, DIRECTOR**

(Pursuant to Code of Alabama 1975, §41-22-6, as amended).

I certify that the attached is/are correct copy/copies of rule/s as promulgated and adopted on Wednesday, December 3, 2025, and filed with the agency secretary on Wednesday, December 3, 2025.

AGENCY NAME: Alabama State Board of Electrical Contractors

INTENDED ACTION: New

RULE NO.: Chapter 303-X-6
(If amended rule, give specific paragraph, subparagraphs, etc., being amended)

RULE TITLE: DISCIPLINARY AND COMPLIANCE PROCEEDINGS

ACTION TAKEN: State whether the rule was adopted with or without changes from the proposal due to written or oral comments:

Adopted without changes. None

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LEGISLATIVE SVC AGENCY

Jeffrey M. Becraft

Jeffrey Becraft

Certifying Officer or his or her
Deputy

(NOTE: In accordance with §41-22-6(b), as amended, a proposed rule is required to be certified within 90 days after completion of the notice.)

**ALABAMA STATE BOARD OF ELECTRICAL CONTRACTORS
ADMINISTRATIVE CODE**

**CHAPTER 303-X-6
DISCIPLINARY AND COMPLIANCE PROCEEDINGS**

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303-X-6-.01 Definitions.

(1) Consumer Complaint: A complaint initiated by any written notice from a consumer that a certified contractor has performed substandard installation, service, or repair of an electrical system.

(2) Board Complaint: A complaint initiated by a Board compliance officer, certified contractors, or municipal, county, or state official charged with the responsibility of issuing building or similar permits.

(3) Administrative Complaint: A legal document which contains notice of the time and place of an administrative hearing; contains a statement of the charges against the certified contractor; and complies with the notice provisions for contested cases as set forth in the Alabama Administrative Procedures Act.

(4) Fine: A monetary penalty imposed by the Board.

(5) Settlement Agreement: Informal offer to resolve a consumer or Board complaint in lieu of the administrative complaint process.

(6) Consent Agreement: Informal offer to resolve a complaint involving an unlicensed contractor in lieu of criminal proceedings.

(7) Reprimand: Letter of disciplinary action to formally reprove or censure a licensed contractor for unprofessional or unlawful conduct, with the documentation of the action being part of the contractor's licensure file and may be published online or in the Board's newsletter.

(8) Revocation: The withdrawal of the license by Board action

(9) Suspension: The temporary withdrawal of the license by Board action.

(10) Voluntary Surrender: The voluntary relinquishment of a

license that has the force and effect of revocation.

(11) Violation Letter: A letter from the Board detailing each violation found during an investigation into a consumer complaint.

(12) Letter of Closure: A letter from the Board notifying a contractor that no probable cause has been found after an investigation into a Board or consumer complaint.

(13) Investigative Committee: A committee comprised of at least one Board member; the executive director of the Board; and the Board's attorney which determine whether probable cause exists to discipline a certified contractor or unlicensed contractor. The Board shall name the Board member to serve on the Investigative Committee on an annual basis.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(b); 34-36-6(c); 34-36-16

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-6-.02 Violations of State Law and Rules of The Board of Electrical Contractors.

1) All entities, municipality, county, or state official charged with the duty of issuing electrical or similar permits shall report to the Board the name and contact information of any individual in violation of Alabama law and/ or the rules and regulations set forth by the Board of Electrical Contractors.

(2) The Board may reprimand, fine, suspend, or revoke the license of a certified contractor and/or otherwise discipline a contractor engaging in the business of electrical installation, service, or repair.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(4); 34-36-16

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-6-.03 Investigative Committee.

The Investigative Committee shall be comprised of at least one Board member; the executive director of the Board; and the Board's attorney. The Board shall name the Board member to serve on the Investigative Committee on an annual basis.

(1) No Board members shall serve more than two (2) consecutive complete annual terms on the Investigative Committee.

(a) The Board Chairman shall have the power to replace or remove

the designated Board member serving on the Investigative Committee due to any vacancy in the Board member position caused by any reason.

(b) The Board Chairman or Executive Director may name a Board member to serve as a substitute appointment to the Investigative Committee for any specific investigation or complaint in which the Board member has recused themselves or is disqualified from participating due to a conflict of interest, including involvement in the investigation as a possible witness to the facts.

(2) The Investigative Committee shall review the investigation and complaint to determine whether probable cause exists for disciplinary action or formal revocation proceedings by the Board.

(3) Any Board member participating in the probable cause determination by the Investigative Committee shall recuse themselves in any disciplinary proceedings of the Board arising from that investigation.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(4); 34-36-16

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-6-.04 Initiation of Compliance Investigation.

(1) The Board may initiate investigations, as it deems appropriate, to determine compliance with state law and the rules and regulations of the Board including the competency, ability, and integrity of an individual certified or registered by the Board.

(2) The Board shall consider consumer complaints which must include the following:

(a) The name of the licensed contractor.

(b) The name and contact information (telephone number, email address, etc.) of the complainant.

(c) Specific allegation(s) which, if substantiated through investigation, would constitute violation(s) of the Board of Electrical Contractor Law (Code of Ala. 1975, §34-36-1, et. seq.) or the Board of Electrical Contractors Administrative Code (Rules and Regulations).

(3) Upon receipt of a written complaint the Executive Director and staff will review the information to determine if a certified contractor has potentially violated a statute or rule by

committing one or more of the actions specified as grounds for disciplinary action, the Executive Director shall then provide for an investigation by Board staff to determine if there is sufficient evidence to warrant disciplinary proceedings.

(4) The Board shall retain the authority to pursue or discontinue any investigation based on the information obtained in during the investigation of a complaint.

(5) The Board may require a certified contractor to submit a written and sworn statement to the Board in response to any complaint or investigation by the Board.

(6) All reports of investigations of complaints against certified contractors shall be submitted to the Investigative Committee prior to moving forward with disciplinary action.

(7) When an investigation concludes no probable cause exists to move forward with disciplinary action the complaint file shall be closed, and a letter of closure issued. The complaint may be re-investigated within the jurisdictional time-frame set by the Board if circumstances so warrant.

(8) The Board shall refer any investigation involving possible criminal violations of state law to the State Attorney General or other appropriate state, county or local law enforcement agency.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(4); 34-36-16

History: New Rule: Published December 31, 2025; effective February 14, 2026.

303-X-6-.06 Informal Disciplinary Proceedings.

(1) The Board may offer an informal settlement to any individual involved in an investigation to resolve the administrative complaint or investigation by the Board. Neither the Board nor any other party is obligated or required to use informal settlement procedures or to participate in informal settlement negotiations and any informal settlement shall be to terms that are negotiated to be in the best interest of the Board and the public and shall not become final until ratified and approved by the Board. All informal settlement agreements ratified and approved by the Board shall be incorporated by reference in the official minutes of the Board.

(2) Disciplinary action by the Board may be published online or in the annual newsletter.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(4); 34-36-16
History: New Rule: Published December 31, 2025; effective
February 14, 2026.

303-X-6-.07 Administrative Proceedings.

(1) When the Investigative Committee recommends a suspension or revocation, the certified contractor is entitled to a hearing.

(2) At least twenty days prior to the administrative hearing, an administrative complaint shall be served on the certified contractor as follows:

(a) Personal service made by a Board Compliance Officer.

(b) If the certified contractor out of state, evades service, or cannot be served personally, service shall be made by registered or certified mail to the last known post office mailing address shown on the records of the Board.

(c) If the certified contractor is represented by an attorney who has filed a notice of appearance with the Board, service shall be made on the attorney personally or by registered or certified mail.

(3) The Board's administrative complaint may be amended without leave of the hearing officer prior to the hearing so long as the amendment is germane to the charge or charges and does not materially alter the nature of any offense charged. Any amended administrative complaint will be served on the certified contractor being charged.

(4) Requests for subpoenas shall be filed with the Board at least ten days prior to the administrative hearing along. Any expenses incurred relative to subpoenas requested by a Respondent, either for witnesses or related to production of documents, are the responsibility of the party who requested the issuance of said subpoena.

(5) The administrative hearing shall be conducted by a hearing officer provided by the Board. All testimony shall be under oath and shall be transcribed by a court reporter scheduled by the Board. Telephonic or other real time electronic testimony is admissible at the discretion of the hearing officer.

(6) A continuance may be granted by the hearing officer, upon the filing of a written motion detailing the reasons for the continuance.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(4); 34-36-16

History: New Rule: Published December 31, 2025; effective
February 14, 2026.

Decision of the Board.

(1) Based upon the evidence presented at the administrative hearing or pursuant to informal disposition, the Board may take one or more of the following actions:

(a) Dismiss the administrative complaint in its entirety or any alleged violation in the complaint.

(b) Find the respondent not guilty of any or all the violations alleged in the administrative complaint.

(c) Find the respondent guilty of any or all the violations alleged in the administrative complaint. If the Board finds the respondent guilty of one or more of the violations alleged in the administrative complaint, the Board may take one or more of the following disciplinary actions against the respondent:

1. Reprimand the respondent.

2. Require additional continuing education hours.

3. Suspend the respondent's certification.

4. Revoke the respondent's certification.

5. Levy a fine not to exceed \$5,000.00 per violation.

(2) The decisions of the Board shall be in writing in the form of an Order, a copy of which shall be mailed or delivered to the respondent or the respondent's attorney.

(3) The decisions of the Board shall be subject to public dissemination, including but not limited to the required reporting of disciplinary actions to all federal databanks.

(4) Section 34-36-6(9)(c) requires judicial review of decisions of the Board, if requested, be sought in the circuit court of the county where the act occurred. Appeals are to be perfected in accordance with the Alabama Administrative Procedures Act and a petition shall be filed either in the circuit court of the county in which the action occurred, or unless otherwise specifically provided by statute, in the circuit court of the county where a party other than an intervenor, resides or if a party, other than an intervenor, is a corporation, domestic or foreign, having a registered office or business office in this state, then in the

county of the registered office or principal place of business within this state.

Author: Jeffrey M. Becraft

Statutory Authority: Code of Ala. 1975, 34-36-6(9); 34-36-16

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